

Last Updated : **February 7, 2016**

## **SADIQUL**

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### **Career Objective:**

To career objective development in your company

### **Career Summary:**

Achieved not merely technical efficiency but greatness of Spirit.

### **Employment History:**

**Total Year of Experience : 10.7 Year(s)**

1. **Sr. Executive, IT. ( July 8, 2010 - Continuing)**

### **Classic Group**

Company Location : House# 01, Road# 11, Block# F, Banani, Dhaka.

Department: IT

#### **Duties/Responsibilities:**

- 1) Maintenance Windows Server 2008, Mail Server,
- 2) Implement ERP Software ( Master Setup as a) Merchandising b) Commercial, c) Inventory d)Accounts e) Payroll f) Production g) Quality h)Finishing i) Industrial Engineer j) Planning.
- 3) Installation, Configuration, Setup & Troubleshooting of Oracle 9i, 11g, SQL server and Crystal Report 9.
- 4) Maintenance Mikrotik Router.
- 5) Setup, configure & support LAN / WAN, PABX, CCTV, Attendance & Video conferencing systems.
- 6) CCTV Camera (IP Base), DVR/DVR Card Installation and maintenance.
- 7) Configure and Maintenances the Outlook/Microsoft Office Outlook express/ Eudora. Outlook 2003-2010
- 8) Installation, Configuration, Setup & Trablesuting of Customize Software- (e.g: Fast react Software, Clear knowledge Customize Software on Human Resource Management (HRM) (Solution.com & Sigma Software).
- 9) Diagnosis, Troubleshoot & Assemble Computer/Laptop related problems in terms of hardware & software.
- 10) Periodic maintenance of LAN & WAN equipments of server, workstations, Printers, UPS, LAN fittings & other related equipments.
- 11) Plan, organize, control and evaluate the operations of information systems including hardware, network and communications.
- 12) Maintain current and accurate inventory of technology hardware, software and resources.
- 13) Assist in any orientation to new users of existing technology, train staff about potential uses of existing technology, train staff about new and potential use.
- 14) Periodic Virus detection, removal and prevention for all system problems.
- 15) Oversee the LAN and WAN problem of the company & Keep update the software according to the requirement of Management.
- 16) Clear idea on Website Development related Technology
- 17) Clear knowledge about OS Format, repair, Backup data, antivirus, internet, intranet.
- 18) Clear knowledge on Face/Finger/Card punch at Time Attendance software installation & Setup.
- 19) Access of Team Viewer, VNC viewer etc.
- 20) Installation, Configuration & Mail Setup of various types of Smart Phone.
- 21) Monthly Bill Process of Internet & Data Connectivity of all Business Unit.

## **2. Officer, IT ( July 10, 2008 - July 7, 2010)**

**Tusuka Group**

Company Location : 50, Road-11, Block- F, Banani, Dhaka, Bangladesh

Department: IT

**Duties/Responsibilities:**

- 1) Design and implement DHCP, DNS , PAVX System of Internet.
- 2) Fast react software installation and control.
- 3) Oracle 9i , SQL Server and Crystal Report Maintenance.
- 4) Router Configuration and Access point Configuration.
- 5) Finger Punch Time Attendance Machine configure & control.
- 6) Finger Punch Time Attendance software installation & controlling
- 7) Control Human Resource Management (HRM) system software.
- 8) Whole process complete of Finger Punch/Proximity Card/Punch Card.
- 9) Maintenances LAN, VLAN, WAN.
- 10) Maintenances the Outlook/Microsoft Office Outlook express mail configure & control.
- 11) Clear knowledge about OS Format, repair, Backup data, antivirus, internet.
- 12) Access of Team Viewer, VNC viewer etc.
- 13) Installation Configuration & Setup of various types of Smart Phone.
- 14) Monthly Bill Process of Internet & Data Connectivity of all Business Unit.
- 15) Installation, Configuration, Setup & Troubleshooting of customized software (e.g: FastReact, HRM)

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
BSc Engineer(ICT)	Information Technology	Mawlana Bhasani Science and Technology University	CGPA:3.11 out of 4	2008	2004-2008	BSc Engineer
HSC	Science	Govt. Mawlana Mohammad Ali College	First Division, Marks :72%	2002	2000-2001	First Division
SSC	Science	Moytha Janata High School	First Division, Marks :65.5%	2000	1998-1999	First Division

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Call centre	Call centre Management & Technologies	Mawlana Bashani Science and Technology University	Bangladesh	Tangail, Sontosh	2008	2 days

**Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 28000  
 Expected Salary : Tk. 35,000  
 Preferred Job Category : Engineer/Architect, HR/Org. Development  
 Preferred District : Anywhere in Bangladesh.  
 American Samoa, Andorra, United States, Afghanistan,  
 Preferred Country : Albania, Algeria, Singapore, Slovakia, Slovenia, Solomon Islands  
 Preferred Organization : Banks, Telecommunication, Engineering Firms  
 Types

**Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Computer Engineering</li> <li>• Network Engineering</li> </ul>	IT System Management(MIS), Network Engineer, Hardware Engineer, CCTV Camera, Router Configure, Access Point.

### **Extra Curricular Activities:**

Figure Punch / Proxy Card Punch Maintenance. Time attendance Software & Machine Configure & Control. HRM System Software Management.. LC, Amendment, GSP, BL, BTB LC . HR Management. Compliance.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

### **Personal Details :**

Father"s Name : H. Badrudduza  
 Mother"s Name : Fatema Begum  
 Date of Birth : December 9, 1985  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Vill:Nather, Thana:Basail, Diss:Tangail,Bangladesh  
 Current Location : Dhaka

### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Md. Nurul Amin	Sariful Islam Rahul
Organization	: Meghna Group	Texel(Tusuka Group)
Designation	: Manager(IT)	System Adminestrator (IT)
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Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01714208574	01713243377
EMail	: amincse@gmail.com	rahul@tusuka.com
Relation	: Relative	Professional