

Last Updated : **January 18, 2018**

## **SHOMVU PACHI**

Address: Sylhet Sadar, Sylhet.  
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Mobile : 01715310429  
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### **Career Objective:**

To work for any respected and renowned organization that motivates and persuades its employees to achieve the height of excellence with personal efforts while ensuring the use of technology for the benefits and welfare of the organization.

### **Career Summary:**

To secure a suitable position in a dynamic and progressive organization where my talents and potentialities can be flourished and getting an opportunity to advance along with a solid and prosperous career path.

### **Employment History:**

**Total Year of Experience : 9.5 Year(s)**

1. **Medical Transcriptoinst ( October 1, 2017 - Continuing)**

**AL-HARAMAIN HOSPITAL\*\*\*\*\***

Company Location : Shubhanighat, Sylhet  
Department: Pathology

2. **Medical Record Assistents ( May 10, 2015 - August 31, 2017)**

**VARD EYE HOSPITAL**

Company Location : Osmaninagar, Sylhet  
Department: IT

**Duties/Responsibilities:**

- \* MIS, Oracle Database Software Using.
- \* Monthly Reporting
- \* Indoor Patient file shorting
- \* Other document Draft .

3. **Reception & Computer Operetor ( April 1, 2014 - April 1, 2015)**

**KULAURA POLY CLINIC**

Company Location : MOULVIBAZAR  
Department: Accounts

**Duties/Responsibilities:**

- \* Receive Patient.
- \* Draft Necessary Document.
- \* maintenance Hospital File.
- \* Arrange Staff Meeting

4. **Health Assistant ( January 10, 2014 - March 10, 2014)**

**Brahmanbazar Christian Health Hospital**

Company Location : Brahmanbazar, Kulaura

Department: Health

**Duties/Responsibilities:**

\* Indoor Patient Care

**5. Computer Operator ( January 1, 2007 - January 1, 2012)****SAMIYA COMPUTER**

Company Location : Brahmanbazar, Kulaura, Moulvibazar, Sylhet

Department: Operating

**Duties/Responsibilities:**

Typing, Design, Maintenance Hardware &amp; Software,

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Arts (BA)	Political Science	National University	Second Class	2013	3 YEARS	711 Marks Out of 13th Subject
Higher Seconddary	BUSINESS MANAGMENT (COMPUTER OPERATION)	Bangladesh Technical Education Board , Dhaka	CGPA:3.97 out of 5	2009	2 Years	-
SSC	Science	Jalalabd High School	CGPA:3.31 out of 5	2007	-	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Office Application	<p>Efficient in Microsoft Word, Excel, Power Point, Widows XP, Windows-7, Windows-8</p> <p>Adobe Photoshop, Adobe Illustrator, Move Maker, Video Capture, Good knowledge in Software maintenance ( Windows Setup, Software Install, Remove)</p> <p>Excellent Knowledge On Internet,</p>	Bangladesh Tecnical Education Board	Bangladesh	Sylhet	2016	6 Month
Rural Health Working Training Program ( RHWTP)	<p>Preventive Medicine &amp; Public Health, Anatomy &amp; Physiology, Microbiology, History &amp; Pathology, Pharmacology, Medicine, PHC &amp; Nursing , Case History, Practical Pathology</p>	KOINONIA	Bangladesh	DHAKA	2014	6 Month

### **Career and Application Information:**

Looking For : Entry Level Job  
Available For : Full Time  
Present Salary : Tk. 10000  
Expected Salary : Tk. 20,000  
Preferred Job Category : Bank/Non-Bank Fin. Institution, NGO/Development, Data Entry/Operator/BPO, Data Entry/Computer Operator  
Preferred District : Anywhere in Bangladesh.  
Preferred Organization Types : Banks, IT Enabled Service, NGO, Hospital

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium
Hinde	High	High	High

### **Personal Details :**

Father"s Name : Dewcharan Pachi  
Mother"s Name : Gouri Pachi  
Date of Birth : August 15, 1990  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Sonaton  
Permanent Address : Vill : Hingajia Tea estate, Post: Kajaldhara P.S- Kulaura, Moulvibazar, Sylhet  
Current Location : Sylhet

### **Reference (s):**

	<b>Reference: 01</b>	<b>Reference: 02</b>
Name	: ি Dr. KM Shahriar	Mr.Shymol Talukder
Organization	: VARD Eye Hospital	VARD Eye Hospital
Designation	: Eye Surgeon	Senior Accountant
Address	: VARD EYE Hospital Osmaninagar, Sylhet	Osmaninagar, Sylhet
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01951-086788	01711-911144
EMail	:	
Relation	: Professional	Professional

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