

Last Updated : **May 29, 2018**

## **SAIFUR RAHMAN**

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### **Career Objective:**

I am professionally Graphics Designer & IT Executive I have Good Knowledge On "Web Designer, Video Editor, SEO ( Online Marketing)" ..... I always follow Best & Last techniques.

### **Career Summary:**

Last 7 Years over My Working Experience On  
Creative Designer, Web Designer, Video Editor & IT Expert  
Adobe Photoshop, Adobe Illustrator, In design, Ms Word, Ms Excel, Ms PowerPoint, Ms Access,  
Adobe Premier pro, CC, Edius, Ulead video studio, Camtasia, Adobe After effect Other`s video editing And Animation software)  
All Computer, Laptop Formatting, Setup, Troubleshooting, Printer and File Sharing, ETC  
I always follow Best & Last techniques.

### **Special Qualification:**

I have completed 6 month Diploma in SEO (Search Engine Optimization) Short Course From  
"Outsourcing-Institute" in Chittagong .....  
I can advertise or Online marketing any product, any company,

### **Employment History:**

**Total Year of Experience : 8.9 Year(s)**

1. **Sr. Graphics Designer & IT Executive ( April 1, 2014 - Continuing)**

**Alibaba Door & Furniture (SRK Studios)**

Company Location : Century Arcade , Shahid Shangbadik Selina Parvin Sharak, Moghbazar, Dhaka-1217.

Department: Design, Video Edit, PC Service, Website & SEO

**Duties/Responsibilities:**

Web Developer/Controller Site :

www.alibabadoor.com/

Troubleshoot hardware, software and network system.

Provide recommendations to the management about new Information technology tools

Protects organization's value by keeping information confidential.

Network Installation and Maintenance.

Assist to maintain and service of Desktop, Laptop & Printer, Wi-Fi etc.

Assist to networking, e-mail configure & maintenance.

Assist to installing and configuring computer hardware, operating systems and applications.

Assist to replacing computer parts as required.....

I have Good knowledge in

Adobe Photoshop, Adobe Illustrator, In design, Ms Word, Ms Excel, Ms PowerPoint, Ms Access,

Adobe Premier pro, CC, Edius, Ulead video studio, Camtasia, Adobe After effect Other`s video editing And Animation software.....

**2. Designer Executive ( October 1, 2013 - March 1, 2014)****I.I.C.E.T**

Company Location : House # 28, Road # 36, Sector # 07, Uttara, Dhaka-1230

Department: Design Concepts, Creative Director, Art director.

**Duties/Responsibilities:**

Graphic Designer. Graphic designers create visual concepts, by hand or using computer software, to communicate ideas that inspire, inform, or captivate consumers. They develop the overall layout and production design for advertisements, brochures, magazines, and corporate reports.

**3. Sr. Graphics Designer ( January 3, 2012 - September 1, 2013)****3M GLOBAL COMMUNICATIONS (COMPUTER)**

Company Location : UTTARA, DHAKA, BANGLADESH

Department: Graphics, WEB, IT & VIDEO EDITING

**Duties/Responsibilities:**

Working on presentations, leaflets, trade-marks, marketing materials and banner designs. Illustrates concept by designing rough layout of art and copy regarding arrangement, size, type size and style, and related aesthetic concepts. Prepares finished copy and art by operating typesetting, printing, and similar equipment; purchasing from vendors. Designing and creating a wide variety of graphic art and promotional material. Providing graphical support for Blogs, websites and social media. installing and configuring computer hardware, software, systems, networks, printers and scanners, diagnosing and solving hardware or software faults;

**4. As a Designer ( January 1, 2010 - January 1, 2012)****One Direction**

Company Location : Uttara, Dhaka

Department: Graphics, Website Controller

**Duties/Responsibilities:**

Graphics, VIDEO, WEB & IT concepts, by hand or using computer software, to communicate ideas that inspire, inform, or captivate consumers. They develop the overall layout and production Graphics, VIDEO, WEB & IT and corporate reports.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.A	Arts	National University	Second Class	2010	3	Good
HSC	GENAREL	SAGHATA DEGREE COLLEGE, GAIBANDHA.	CGPA:3.8 out of 5	2006	2	Good
SSC	GENAREL	TANGRAKANDI M A SOBUR DAKHIL MADRASH, GAIBANDHA	CGPA:3.92 out of 5	2004	2	Good

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Diploma in Web & e-commerce (D.W.E.C)	GRAPHICS DESIGNER / VIDEO EDITOR / IT SOLUTIONS / WEB DESIGNER	Daffodil Institute of IT (DIIT)	BANGLADESH	DHAKA, BANGLADESH	2015	3 YEAR
Sales & Marketing (Online)	Sales & Marketing (Online Marketing) SEO (Facebook, Youtube, Google, ETC)	OUT SOURCING INSTITUTE IN BANGLADESH	BANGLADESH,	CHITTAGONG, BANGLADESH,	2013	6 MONTH

### **Professional Qualification:**

Certification	Institute	Location	From	To
Graphics Designer & IT Executive	SRK Studios	Dhaka, Bangladesh	January 1, 2015	September 30, 2017

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 40000  
 Expected Salary : Tk. 25,000  
 Preferred Job Category : IT/Telecommunication, Design/Creative, Data Entry/Computer Operator, Graphic Designer  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Country : Germany, Italy, Japan, United States, Argentina, Australia, Canada, Kuwait, Singapore, South Korea  
 Preferred Organization Types : Telecommunication, Design/Printing/Publishing, Software Company, Computer Hardware/Network Companies, Multinational Companies, Embassies/Foreign Consulate, Garments, Buying House, Mobile Accessories, Professional Photographers, Food (Packaged), E-commerce

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Graphics Design</li> <li>• IT Support Service</li> <li>• Computer skill</li> <li>• Web Design</li> </ul>	<p>I have good knowledge On.....</p> <p>Microsoft office ( Ms Word, Ms Excel, Ms PowerPoint, Ms Access )</p> <p>Graphic-Design ( Photoshop, Illustrator, Indesign, cs6, CC,)</p> <p>Video Grapher Or Editor ( Adobe Premier pro, CC, Edius, Ulead video studio, Camtasia, After effect Other`s video editing And Animation software )</p> <p>IT Relative : All Computer, Laptop Formatting, Setup , Troubleshooting, Printer and File Sharing, ETC</p> <p>Click For Working Demo:  <a href="http://www.saifur2016.blogspot.com">www.saifur2016.blogspot.com</a></p>

### **Extra Curricular Activities:**

I have completed 6 month Diploma in SEO (Search Engine Optimization) I can advertise or marketing any product, any company, I have Good Knowledge On (Hardware, Troubleshooting, Knowledge of Video Editing)

### **Language Proficiency:**

Language	Reading	Writing	Speaking
BANGLA	High	High	High
ENGLISH	High	High	Medium

### **Personal Details :**

Father"s Name : Tomser Ali  
 Mother"s Name : Razia Sultana  
 Date of Birth : January 10, 1990  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Vill: Bati, Post: Bonarpara, Thana: Saghata, District: Gaibandha.  
 Current Location : Dhaka

### **Reference (s):**

Name : Atiqur Rahman Asha  
 Organization : Daffodil Institute Of IT  
 Designation : Teacher / Lecturer  
 Address : House#2 (4th Floor), Road#1,  
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 Uttara, Dhaka Bangladesh  
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 Relation : Academic

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