

Last Updated : **November 12, 2017**

SANJITH SARKAR

Address: Ma Kutir-(new 60),Road 3- South Kajolsha,Sylhet
Mobile : +8801746354412
email:sanjith.lu@gmail.com, sanjithsarkar@yahoo.com



Career Objective:

Searching for desirable opportunity in which,I will have the scope of utilizing my skills and potentiality to do something innovative and challenging,from where I will be able to enhance my knowledge and efficiency to add values to the organization.

Employment History:

Total Year of Experience : 3.7 Year(s)

1. IT Executive (October 19, 2017 - Continuing)

Staff India

Company Location : Uposhohor, sylhet

Department: IT

Duties/Responsibilities:

- * Installing and configuring computer hardware operating systems and applications.
- * Monitoring and maintaining computer systems and networks.
- * Troubleshooting system and network problems and diagnosing and solving hardware or software faults.
- * Replacing parts as required.
- * Providing support, including procedural documentation and relevant reports.
- * Following diagrams and written instructions to repair a fault or set up a system.
- * Supporting the roll-out of new applications.
- * Setting up new users' accounts and profiles and dealing with password issues.
- * Rapidly establishing a good working relationship with customers and other professionals, such as software developers.
- * Testing and evaluating new technology.
- * Conducting electrical safety checks on computer equipment.

2. Technical Support Officer (March 18, 2017 - October 17, 2017)

SOL-BD

Company Location : Sylhet

Department: IT

Duties/Responsibilities:

- * Client IT supporting and need to Interacting directly with user in resolving their issues.
- * Implement and maintenance Cisco and mikrotik devices.
- * Design LAN/ MAN/ WAN include routing, switching, wireless, WAN optimization.
- * Assist in planning, developing, installing, configuring, maintaining, supporting and optimizing all network hardware, software and communication links
- * Managing OLT device and server like EMS & NMS.
- * Maintained more workstations, involved diagnosing and troubleshooting, repairing and debugging problems on networking equipments and/or software.
- * Identify, diagnose, and resolve network problems.
- * Solving hardware faults, diagnosis and troubleshooting.
- * In-depth knowledge and extensive working experience in Routing/Switching.
- * Mikrotik (PPPoE, DHCP, VLAN, Wireless, Hotspot, Bandwidth control, EoIP, log, website filtering, graph, Load balance and firewall).
- * In-depth knowledge and Working experience on the dude and wireless radio link.

3. Virtual Assistant (December 5, 2014 - October 5, 2016)**Staff India**

Company Location : Uposhohor,Sylhet

Department: IT

Duties/Responsibilities:

- * Entering customer and account data from source documents within time limits.
- * Compiling, verifying accuracy and sorting information to prepare source data for computer entry.
- * Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.
- * Research and obtain further information for incomplete documents.
- * Generate reports, store completed work in designated locations and perform backup operations.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Computer Science & Engineering	Science	Leading University, Sylhet	CGPA:3.12 out of 4	2016	4
HSC	Science	Moulvibazar govt. College	CGPA:4 out of 5	2012	2
SSC	Science	Wahid Siddique High School	CGPA:4.63 out of 5	2010	5

Career and Application Information:

Available For : Full Time
 Expected Salary : Tk. 12,000
 Preferred Job Category : IT/Telecommunication
 Preferred District :
 Preferred Organization :
 Types

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Madhob Sarkar
 Mother"s Name : Anjoli Rani Sarkar
 Date of Birth : December 20, 1994
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Hindu
 Permanent Address : Kashinath Road,Syerpur,Moulvibazar
 Current Location : Sylhet

Reference (s):

Name : Md. Asaduzzaman Khan
 Organization : Leading University
 Designation : Department Head of CSE
 Address : Uposhohor, Sylhet
 Phone (Off.) :
 Phone (Res.) :
 Mobile : +8801711003233
 EMail : head_cse@lus.ac.bd
 Relation : Academic
