



# Sayma Chowdhury

## Contact

**Address**  
Sunarpara, Shibgonj, Sylhet.  
Bangladesh

**Phone**  
+8801744174148

**Email**  
saymachy7@yahoo.com

## Additional Skills

- Self-motivated
- Ability to work under pressure
- Computer skills (Essential knowledge in MS Word, MS Excel, Photoshop, etc)
- Time management skills

## Professional Summary

My aim is to work for a reputed company based on my skills.  
I am proficiently capable of working online including the ability to work via keyboard with accuracy.

## Work Experience

- Hayati Life Care, Jeddah, Saudi Arabia**
- Assistant manager (6 Months)

## Education

- Mornington University College, Sylhet. Bangladesh**
- Studies on progress, Diploma in Hospitality and Tourism Industry.
  - Major - Business
- Al-Mawarid Internation school and college, Jeddah. Saudia Arabia**
- Completed O-Levels in CBSE curriculum.

## Languages

English	— Highly proficient
Bangla	— Beginner
Hindi	— Beginner
Arabic	— Beginner
Urdu	— Beginner
	—