

# CURRICULUM VITAE

OF

(Shakara Yeasmin)



## **PROFILE**

My name is Shakara Yeasmin. I am a fresh graduate, and I am looking for an opportunity to begin my career with a reputable organization. An establishment where I can fully utilize my knowledge, skills and English background to the maximum, while making a significant contribution to the success of the organization.

I am dedicated, hardworking, as well as sincere and have a positive attitude towards my job.

## **Educational Qualifications**

### **Secondary School Certificate (S.S.C)**

School : Aparna Charan City Corporation Girls High School  
Department : Commerce  
Passing Year : 2015  
Board : Chattogram  
Result : GPA 4.50 out of 5.0

### **Higher Secondary Certificate (H.S.C)**

School : Bangladesh Mohila Samiti Girls High School and College.  
Department : Commerce  
Passing Year : 2017  
Board : Chattogram  
Result : GPA 3.75 out of 5.00

### **Bachelors of Arts in English**

University : East Delta University  
Department : English  
Result : GPA 3.0 out of 4.0  
Passing Year : 2021

## **Skills & Interests**

**Technical:** MS Word, MS Excel, Power Point Word Processing, Spreadsheets, Email Management.

**Language:** Fluent English speaking and writing, Fluent Bengali speaking and writing

**Interpersonal skills:** Team working, Problem solving and Decision making, Self-management, Creative, Communicative.

**Interests/ Hobby:** Painting, Singing, Reading Books, Travelling(Adventure trips).

## **Personal Details**

Father's Name : A.K.M Enamul Hoque  
Mother's Name : Rahana Akhter  
Date of Birth : 13<sup>th</sup> December 1997  
Present & Permanent Address : Eidga, Bou Bazar, Amtal, Thana: Haliashahar.  
Mobile Number : +8801990497550  
Nationality : Bangladeshi  
Marital Status : Single  
Religion : Islam  
E-mail : yshakara@gmail.com

**I truly and sincerely attest that the above information furnished by me is true to the best of my knowledge.**

**Thanks & Best Regards**

**Shakara Yeasmin**