

Date: 21/12/2020

To

**The HR Manager**

Save The Children International

Cox's Bazar, Bangladesh.

**Sub: Application for the post of "M&E Assistant-E-Voucher, GFA"**

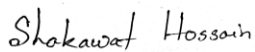
Dear Sir,

This application is in response to the advertisement published on the **Internal Advertisement** for the position of **M&E Assistant-E-Voucher**, General Food Assistance Program- GFA, Rohingya Response in your reputed organization. The position requirements and my skills are perfectly matched. As you will see my enclosed resume, I have educational background of accomplishment for which you are looking for. As an eligible candidate, I beg to offer myself for the post in your International Organization. My full particulars are furnished with an enclosed resume for your kind consideration.

I would be highly pleased if you consider my application with importance and give a chance to prove my eligibility for the post.

Therefore, I pray and hope that your honor would be kind enough to appoint me in the post.

Yours Faithfully



**Shakawat Hossain**

**Mobile- +8801858019602**

# Shakawat Hossain



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Goal Dighir Par, Cox's Bazar



<https://bd.linkedin.com/in/shakawat-hossain-2817851bb>

## Objectives

- To build up career in the field of Humanitarian sector in a challenging and rewarding position on any UN or International Organization; where I can utilize my creativity, sincerity, knowledge, skill and performance.
- To take responsibility which, through integration of academic attainments, practical orientation, and latest technology would lead me towards a responsible position, challenging my intellect and awarding with long term prospects

## Education

**School of Computer Science & Engineering, North South University** 2017-present  
*Bachelor of Science*

**Chittagong Government Model School & College, Chittagong** 2016  
*HSC*

*GPA: 3.92*

*Major: Science*

**Cox's Bazar Government High School, Cox's Bazar** 2014  
*SSC*

*GPA: 5.00*

*Major: Science*

## Work Experience

**North South University ACM Student Chapter** Jan 2018 - Dec 2019

Senior Member, Team Publication

Worked on event description, analysis and event summary at world's largest educational and scientific computing society in North South University, Bangladesh. Experienced in facilitating, volunteering, programming, database, event management, event organizing and event designing.

**Cox's Bazar Student Society** Jan 2019- Present

Worked on the health of environment through tree plantation

**North South University Shangkritik Shangathan** Jan 2019- Dec 2020

Core Member and In-Charge (Publications & Promotions)

Worked on publication, program designing, program organizing.

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## Achievements

- **1st** in “Eso Golpo Likhi, Nijeke Cini” , story writing competition organized by North South University Shangskritik Shangathan - 2017
- **Finalist** in Integration Bee Contest Based on Calculus organized by North South University-2020 (Due to Covid-19 final round halts)

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## Skills

- Proficient in Excel, Power point, Converting PDF into any file, Database Management, Interpreting ( Bengali to English, Rohingya Dialect to English ),Photo Editing, Video Editing.
- Basic knowledge in Music , Photography and Art.
- Basic Computer Programming Knowledge , Knowledge in Computer Operating System (Linux),Basic Knowledge in Robotics and programming capability in C, C++, Java, Python, Android App Development, Markup Language- XML.

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## Co-Curricular Activities

- Core Member of North South University Shangskritik Shangathan
- Senior Member of North South University ACM Student Chapter
- Participated in ‘Intra North South University Photography Exhibition- 2018’

## Interests

- Sports , Hiking
- Life Analytics , Philosophy
- Reading
- Writing, Idea & Concept generating
- Music , Photography
- Art
- Reciting
- Watching Movies and TEDTalks

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## Personal Information

**Father:** Mohammad Hossain

**Mother:** Rahima Begum

**Nationality:** Bangladeshi by Birth

**Language:** Bengali, Rohingya Dialect, English

**Religion:** Muslim (Sunni)

**Date of Birth:** 12 January, 1998

**Marital Status:** Never Married

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## Reference

Dr. Md. Sowkot Hossain, Ph.D. Jahangirnagar University,M.A. University of Dhaka,  
Associate Professor, Jahangirnagar University,visiting faculty of North South  
University(01715046170)