

CURRICULUM VITAE

Sharmin Akther

17 Polashi, Kazi Ilias, Zindabazar, Sylhet.

Mobile: 01740178059

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Career Objective:

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective..

Academic Qualification:

Exam Title	Concentration/Major	Board/University	Result	Pas. Year
Bachelor of Business Administration	Honars	Metropolitan University, Sylhet	Appeared	2019
Higher Secondary Certificate	Business Studies	Jawa Bazar Degree College	GPA: 3.50 out of 5	2015
Secondary School Certificate	Science	Pagla High School, Sunamganj	GPA:4.44 out of 5	2013

Additional skills:

- **Completed Intensive English Language and Basic Application of computer.**

Language Proficiency:

Speakng, reading, writing, listening in both Bengali and English Language.

Computer Literacy:

Having skills on MS Word, MS Excel, MS Power Point and Internet Browsing.

Interests:

Traveling, Browsing internet, Watching movies, Reading Novel etc.

Key Skills:

- Highly motivated and eager to learn new things.
- Strong motivational and leadership skills.
- Ability to produce best result in pressure situation.
- Excellent communication skills in written and verbal both.
- Ability to work as individual as well as in-group.

Personal Information:

Fathers Name : Khatib Ullah

Mothers Name : Safiun Nesa

Permanent Address : Pagla,
Post: Pagla Bazar
Police Station: Sunamganj
District: Sunamganj

Date of Birth : 17/02/1997

Sex : Female

Religion : Islam

Contact Number : 01740178059

E-mail Address : sharminaktherk324@gmail.com

Reference(s):

Nishath Anjum Senior Lecturer Metropolitan University, Sylhet Mobile: 01715237073	Mihirkanti Choudhury Deputy Register Metropolitan University, Sylhet Mobile: 01711885068
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Declaration:

I declare that to the best of my knowledge and belief, the above information is accurate and correctly describe my qualifications and me.

Sharmin Akther