



SIBAT HOSSAIN

Address : #157 East Ahamed Nagar, Mirpur-1, Dhaka-1216

Cell Number : 01682528969

E-mail : sibathossain@gmail.com

Career Objectives

To work in an environment in pragmatic way where there is a scope of utilizing my potentiality, adaptability and opportunity to do something innovative & where innovation and performance get top most appraisal so that I can show my talent and enhance my skills to meet company goals and objective with full integrity and zest.

Educational Qualifications

2017 Master of Business Administration (MBA)

Major in Human Resource Management
Department of Management Studies
Jahangirnagar University
CGPA- 3.09 out of 4.00

2016 Bachelor of Business Administration (BBA)

Department of Management Studies
Jahangirnagar University
CGPA- 3.08 out of 4.00

2012 Higher Secondary Certificate (HSC)

Dhaka Commerce College
GPA- 5.00 out of 5.00
Business Studies Group

2010 Secondary School Certificate (SSC)

Bashir Uddin High School and College
GPA- 4.69 out of 5.00
Business Studies Group

Skills

- **Computer Literacy**

- Operating System – Windows 10, Windows 8, Windows 7, XP
- Application – Microsoft Office Programs like MS Word, MS PowerPoint, MS Excel.
- Hardware Section- Computer Hardware
- Basic Knowledge – Familiar with Internet, Mobile Applications.

- **Language Proficiency**

- Bengali (Excellent in both oral and written communication)
- English (Good in both oral and written communication)

Interpersonal Skills

- Communicative, Adaptable, Determined and Sincere to work.
- Timed, Enthusiastic and Quick learner
- Accustomed to work in a group and also individually

Job Experiences

Name	: Sonali Bank Ltd.
Position	: Intern
Duration	: Three Months
Address	: Mirpur Industrial Area Branch, Dhaka- 1216
Job Responsibility	: Accurately and efficiently process and record routine Transactions including cashing checks, accepting daily Deposits and withdrawals, dealing with customers etc.

Co-Curricular Activities

- Thesis Report on “Concurrent HRM issues and its impact on employee’s performance of garments industry”.
- Internship Report on “Training and Development Process of Sonali Bank Ltd”.
- Field survey on “Work Life Balance of Female Garment Workers in Bangladesh”.
- Report on “Labor Law Practices in Garment Industry”.

Personal Profile

Father's Name : Moazzem Hossain
Mother's Name : Sufia Akter
Date of Birth : February 7, 1994
Religion : Islam (Sunni)
Nationality : Bangladeshi (By Birth)
Marital Status : Single
Height : 5'5"
Blood Group : B+
Permanent Address : Village: Bardhanpara, P/O: Bardhanpara, P/S: Nawabgonj,
District: Dhaka.

References

Awal Al Kabir

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