

Last Updated : **June 1, 2018****SONIA PARVIN**

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**Career Objective:**

Establishing in a challenging and dynamic work with honesty and dedication in an organization, which offers future opportunity for the career.

Career Summary:

Graduate

Employment History:

Total Year of Experience : 6.6 Year(s)

1. IT Executive (February 1, 2015 - Continuing)

Shabarjanno (working as a member of Shabarjanno under a reputed Garment Company-Wisdom Attires ltd.)

Company Location : 114/1, West Agargaon, Sher-E-Bangla Nagar, Dhaka-1207.

Department: IT (Garments IT)

Duties/Responsibilities:

Maintaining and Monitoring Database, Documentation, Preparing Report, Data entry and also other task given by management.

2. Customer Support Executive (July 1, 2012 - January 31, 2015)

SensibleMatch a Sister Concern of Netweaver Software Ltd

Company Location : Eastern Plaza, Hatirpool, Kawranbazar, Dhaka

Department: Customer Support

Duties/Responsibilities:

Maintaining software database, Customer support through face to face and over phone, Documentation, preparing report etc.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bsc in CSE	Computer Science & Engineering	Eastern University	CGPA:3.05 out of 4	2012	4 year	None
Computer	CSE	Institute of information And Technology	CGPA:3.28 out of 4	2005	4 year	none
SSC	Science	Vhuyangati High School	First Division, Marks :70%	2000	-	-

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 15,000
 Preferred Job Category : Data Entry/Operator/BPO, Customer Support/Call Centre
 Preferred District : Cox"s Bazar, Dhaka
 Preferred Country : China, Malaysia, Nepal, Netherlands, New Zealand,
 Australia, Bhutan, Canada, Denmark, Hong Kong
 Preferred Organization Types : Advertising Agency, IT Enabled Service, Development
 Agency, Multinational Companies, Public Relation
 Companies, Embassies/Foreign Consulate, Immigration &
 Education Consultancy Service, Overseas Companies, Group
 of Companies, Call Center, Online Newspaper/ News Portal,
 Web Media/Blog

Language Proficiency:

Language	Reading	Writing	Speaking
Bangali	High	High	High
English	High	High	Medium
Hindi	Low	Low	Medium

Personal Details :

Father"s Name : Md. Abu Sayed Khondoker
 Mother"s Name : Mrs. Momotaz Begum
 Date of Birth : February 10, 1984
 Gender : Female
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : 86 Borobag, Mirpur-2, Dhaka-1216
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Syed Aminul Islam (Ronus)	Md.Mahfuz Hasan
Organization	: Shabar Janno Software Development Co.	Eastern University
Designation	: CEO	Assistant professor Dept.of CSE
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Relation	: Professional	Academic