

*Curriculum Vitae*  
*of*  
*Sourov Das*

35 Chamalibug, Majortila, Sylhet Sadar,  
Sylhet-3100.



Mobile: +8801315645810

Date of Birth: 10 August 2003.

### Profile

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker also I have curiosity to learn new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined and decisive. I identify and develop opportunities.

### Educational Qualification

#### BBA Hon's (present)

Name of the Institution	: National University
College	: Madan Mohan College
Department	: Accounting

#### Higher Secondary Certificate (H.S.C)

Name of the Institution	: Sylhet Commerce College, Sylhet
Passing year	: 2022
Group	: Business studies
Board	: Sylhet
Result	: GPA- 4.42 [Out of 5]

#### Secondary School Certificate (S.S.C)

Name of the Institution	: Hazrat Shahjalal (R.H) High School, Sylhet
Passing year	: 2020
Group	: Science
Board	: Sylhet
Result	: GPA- 3.61 [Out of 5]

## Skills

- Ms Office ( word, Excel, Outlook, Power point, One Note, Access)
- E-mail ( Mail marge, filters, folders, rules)
- Google Drive ( Docs, Sheets, Slides, Forms)
- Team Work & Time Management

## Professional Skills

- Communication: 100%
- English: 100%
- Networking: 100%
- Customer services: 100%

## COURSES

- Abbas Digital Computer Training Coures (2020)
- IELTS (AC): Career.com Sylhet.

## Achievements

- IELTS British Council, overall band and score: 6 Listening 6.5, Reading 5.5, Writing 5.5, Speaking 6.

## Extracurricular

- Bangladesh Red Crescent Society (Certified in first aid & search rescue)

## Personal Information

Full Name : Sourov Das  
Father's Name : Upendra Chandra Das  
Mother's Name : Arpona Rani Das  
Permanent Address : 35 Chamalibug, Majortila, Sylhet Sadar, Sylhet-3100.  
Present Address : 35 Chamalibug, Majortila, Sylhet Sadar, Sylhet-3100.  
Religion : Hindu  
Marital Status : Single  
Gender : Male  
Nationality : Bangladeshi  
NID Number : 3773059476  
E-mail : dassourov138@gmail.com  
Blood Group : A+

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Sourov Das

Date :

