SUAIBUR RAHMAN

STUDENT OF LITERATURE

PROFILE

English Literature student with strong analytical, writing, and research skills. A self-motivated learner with a broad knowledge base, gained through academic study and independent exploration. Skilled in problem-solving, critical thinking, and working with complex ideas. Detail-oriented and adaptable, eager to apply my abilities in roles that require research, analysis, and independent work.

EXPERIENCE

Academic Projects & Research

Coursework: Critical Essays & Analytical Writing

- Developed strong writing and analytical skills through various research-based assignments.
- Focused on crafting well-structured essays and meeting deadlines consistently.

Volunteer & Extracurricular Activities

Event Organizer – School & College Cultural Events

- Coordinated logistics for cultural events, managing schedules and communication.
- Strengthened organizational and teamwork abilities.

Peer Tutor & Study Group Leader

- Assisted classmates in subjects such as history and science, clarifying complex concepts and enhancing their understanding.
- Led study groups, fostering a collaborative learning environment and improving leadership and mentoring abilities.

CERTIFICATIONS

Computer Operation Level 3 (NSDA Certified)

 Assessed in Microsoft Word, Excel, and PowerPoint, demonstrating proficiency in document creation, data management, and presentation design.

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EDUCATION

Bachelor of Arts in English Literature

Leading University - **2024 - Present** CGPA: 3.89/4.0

HSC in Humanities

Aushkandi R.P College - 2022 GPA: 4.75/5.0

SSC in Humanities

Aushkandi R.P College - **2020** GPA: 4.06/5.0

SKILLS

- Writing & Analysis Strong academic and creative writing, critical analysis..
- Research & Problem-Solving Skilled in deep research and analytical reasoning.
- Microsoft Office Proficient in Word, Excel, and PowerPoint (NSDA Certified).
- Time Management & Organization –
 Efficient in meeting deadlines and event coordination.
- Self-Learning & Adaptability Quick learner with a broad knowledge base.

INTERESTS

- Literature & Writing
- Art & Creativity
- · Learning & Research
- Fitness & Calisthenics GYM
- Traveling

LANGUAGES

- Bangla (Native)
- English (Fluent)
- Hindi (Fluent)