

CURRICULUM VITAE OF

MD. SULEKH MIA

Mobile :01717879173

Email:md.sulekh@gmail.com



CAREER OBJECTIVE

To involve in a prestigious organization where there are opportunities to face challenges and high performances are followed by high motivation. Here I also contribute with my hard work dedication and determination.

EDUCATIONAL QUALIFICATION

Graduation B.S.S (Pass)

Instruction : Mc College, Sylhet.
University : National University.
Department : Degree (pass)
passing Year : 2015
Result : 2nd Class

Higher Secondary Certificate (H.S.C)

Instruction : Sylhet Government college, Sylhet.
Passing Year : 2012.
Results : G.P.A- 3.10
Group : Humanities.
Board : Sylhet.

Secondary School Certificate (S.S.C)

Instruction : Islampur P.M.P High School.
Passing Year : 2009.
Results : G.P.A- 3.56
Group : Humanities.
Board : AB+

LANGUAGE SKILLS

Excellent in Speaking and Writing both Bengali and English.

COMPUTER SKILLS

- ❖ Certificate in Computer Office Application. (Ms word, Excel, Access, Power Point).
- ❖ Internet browsing and E-mail.

EXPERIENCE

- ❖ Have been working as a Computer Operator (Data Entry) in Society for Sylhet Resources Advancement Community (SRAC).(2016)
- ❖ Program Officer, supply Water Survey (SCC). At Society for Sylhet Resources Advancement Community (SRAC). (2017)
- ❖ Friends in Village Development Bangladesh (FIVDB). C4d Project Field Officer. ward#24 (2012-2013)
- ❖ Accounts Manager & Computer Operator at Progothi Thai & Elumonium (2014)
- ❖ Program Officer, Vulnerable Group Development (VGD), Running.

EXTRA QUALIFICATION

- ❖ Good team Working and Organizing ability.
- ❖ Sound knowledge and strong skills in performance management.
- ❖ Able to drive adaptive to any environment
- ❖ Drive any Motor Byk.

INTERESTS

- ❖ Travelling, Watching TV and Singing, Acting, Writing Poem.

PERSONAL DETAILS

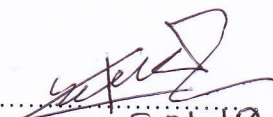
01. Name : Md. Sulekh Mia.
02. Father's Name : Late. Masuk Mia.
03. Mother's Name : Alibum Begum.
04. Date of Birth : 12 November 1992.
05. Present Address : Al-Amin-2i, Sadarpara, Road No-4, Bock-A, Shahjala
Upashahar, Sylhet.
06. Permanent Address : Vill: Kanaideshi, Post: Islampur, Upazila: Komolgonj, Dist:
MoulviBazar. Sylhet.
07. Nationality : Bangladeshi.
08. Religion : Islam.
09. Gender : Male.
10. Mobile Number : 01717-879173.

Reference :

1.Sohel Ahmed Ripon
Councilor Sylhet City Corporation.
Word No-24.
Phone Number: 01715-575474

2.Milki Sir
(UNICEF)
01711-541586

I there by state that all information mentioned above is absolutely correct to be best of my knowledge.


05.01.19

Md. Sulekh Mia

Date :