

Last Updated : **March 20, 2016****SUMON KUMAR SINGHA**

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**Career Objective:**

To run a responsible position where I could utilize my potentiality, creativity and above all practical experience in order to contribute successfully in the organization through developing my career.

Career Summary:

More than 10 years in IT supporting, including strategic direction, budget preparation, vendor relationships, and planning and operation of Data Centers.

Special Qualification:

Computer Operating windows, networking & troubleshooting

Employment History:

Total Year of Experience : 9.1 Year(s)

1. **Executive Officer (September 1, 2011 - Continuing)**

FirstLead Securities Ltd.

Company Location : Sylhet

Department: Computer

Duties/Responsibilities:

Back Office, RMS & Computer Troubleshooting etc.

2. **IT (February 1, 2010 - September 1, 2011)**

Synet Securities Ltd

Company Location : Sylhet

Department: IT

Duties/Responsibilities:

Accounts with Trading, Computer Troubleshooting etc.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Bachelor of Science	Science	National University	Second Class	2001
HSC	Science	Modan Mohan College	Second Division	1998
SSC	Science	Raja G.C. High School	First Division	1995

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
SME Banking Loan	SME Loan	World Bank	Bangaldesh	Sylhet	2008	3 days

Professional Qualification:

Certification	Institute	Location	From	To
Computer Certificate Course	STEP Information & Technology	Dhaka	January 1, 2000	December 31, 2000

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Present Salary : Tk. 20000
 Expected Salary : Tk. 20,000
 Preferred Job Category : IT/Telecommunication, Data Entry/Operator/BPO
 Preferred District : Sylhet
 Preferred Organization Types : Banks, Telecommunication, Design/Printing/Publishing, Software Company, Computer Hardware/Network Companies, NGO, Shipping, Logistic/Courier/Air Express Companies, Multinational Companies, Public Relation Companies, Tea Garden

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> • Data Entry Operator (Both English & Bengali) • Accounting Data Entry 	

Extra Curricular Activities:

Good Playing Cricket, Graphics Design,

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High
Hindi	Low	Low	Medium

Personal Details :

Father"s Name : Raj Mohan Singha
 Mother"s Name : Promila Sinha
 Date of Birth : January 2, 1979
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Hindu
 Permanent Address : Do
 Current Location : Sylhet

Reference (s):

Name	: Shamol Kumar Shingha
Organization	: Pyxisnet
Designation	: Software Developer
	House -67/A (3rd Floor),
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	Dhaka-1213, Bangladesh
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	+8802-8861239
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EMail	: sk@Pyxisnet.com
Relation	: Relative
