

Curriculum Vitae

Syed Hafiz Ahmed

01781762918

Shahmed145@gmail.com

Objectives

Bilingual English/Bangla customer service representative seeking position utilizing conflict resolution skills via phone, email, mail, or social media contact.

Employment

No former employment experiences, due to me being a student.

Education

2017 –

BA Program (English), Dhaka Dakshin Govt. College, Sylhet

Currently studying my second year of a four year undergraduate program.

2015 – 2016

Science, Jagannathpur Degree College, (HSC-2017)

HSC Subjects: “Bangla”, “English”, “Information and Communication technology”, “Physics”, “Chemistry” and “Biology”

2013 - 2014

Science, Syedpur Pilot High School, (SSC-2015)

SSC Subjects: “Bangla”, “English”, “Mathematics”, “Physics”, “Chemistry”, and “Biology”.

Accomplishments

After completing both my “SSC” and “HSC” I got a GPA 4.78 in SSC and 4.08 in HSC exam as my results.

I took a spoken language course in English, as extra study from the “Ielts Centre” at Ambarkhana.

Language

Bangla: Mother tongue

English: Fluent

Arabic: Reading abilities

Computer skills.

I have got skill in Microsoft Office, Microsoft Word, Microsoft Excel, Microsoft Access and Microsoft PowerPoint. I also have good internet browsing abilities.