

MY CURRICULUM VITAE

Md. Masrur Hasan Jafory

F-1, Somrat Tower-1, Subhanighat, Sylhet-3100

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E-mail: masrurjafory21@gmail.com

OBJECTIVE

To work in an organization that supports me in my personal development, with the use of the knowledge acquired during my academic studies and establish myself as a professional person of a successful enterprise through innovativeness, adaptability and sincerity towards job.

EDUCATION SKILLS

Bachelor of Business Administration (B.B.A):

- Institution : Metropolitan University, Al-hamra Zindabazar, Sylhet
- Major In : Accounting and Information System
- Year of Passing : 2014

Higher Secondary Certificate (Alim):

- Institution : Hazrath Shahjalal D.Y kamil Madrasha. Subhanighat. Sylhet
- Year of Passing : 2009
- Group : Humanities
- GPA : 3.92
- Education Board : Madrasha Board

Secondary School Certificate (Dhakil):

- Institution : Hazrat Shahjalal D.Y kamil Madrasha. Subhanighat. Sylhet
- Year of Passing : 2007
- Group : Humanities
- GPA : 4.50
- Education Board : Madrasha Board

Diploma & Courses

- **Freelancing:** Interlink Uro 5th floor Kaniz Plaza Zindabazar Sylhet. (2016-2017)
- **Courses of ICT:** Sylhet technical school Alompur, Sylhet.(September to December 2018)

EXPERINCES & INTERNISHIP

- **Lecturer:** Kawsirabad Collage, Kunachur, Golapgonj Sylhet.(April to July,2019)
- **Teacher:** Sayed Arjomand alihigh school, Baluchor, Sylhet.(2017-2018)
- **Manager:** Silicon Interior Design Firm, Shahjala Uposhor, Sylhet. (2015)
- **Internship:** Islami bank Bangladesh LTD. Dakshin Surma Branch Sylhet.(Sep to Nov,2014)

PERSONAL SKILLS

- Good communication skill in **Bangla** and **English**
- Good organizational Capacity.
- Ability to maintain good inter personal relationship
- Always positive in approach & the ability to adopt in any condition

COMPUTER EXPERTISE

- **Hardware:** Installation & Supporting Service
- **Microsoft:** MS word, MS PowerPoint & MS Excel.
- **Web design:** HTML.CSS & JavaScript
- **Internet:** Email Marketing, CMS & SEO.

EXTRA ACTIVITIES

- Hardworking & active with my specific task
- Playing Sports & Like Traveling
- Develop my know-how skill competent in group working
- And Drawing Arabic Calligraphy

PERSONAL INFORMATION

Name : Md. Masrur Hasan Jafory
Father's Name : Md. Anwar Hussain
Mother's Name : Ayesha Khanom
Date of Birth : 2 June, 1992
Permanent Address : (Vill+Post): Mohamed Pur; P.S: Balagonj, Dist.: Sylhet, Bangladesh
Nationality : Bangladeshi
Religion : Islam
Blood Group : AB(+)ve
Marital Status : Single

REFERENCES

Mowlana MA Abdul Mossabir

Assistant Professor

Arabic Language & literature

Govt. Alia Madrasah, Sylhet.

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Mr. Tarek Islam

Director, Administration

Metropolitan University Sylhet

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I confirm that all information stated in these curriculum vitae is accurate and complete to the best of my knowledge. I also authorize the respective authority to verify the information provided in this curriculum vitae.

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Md. Masrur Hasan Jafory