

Md, Tanjel Hossain  
Vill.- Shakaria, Jibonnagor  
District: Jibon nagor.  
Mob: 001601937199.

**Sub:** Appointment as a Service Engineer.

Dear Concern,

As per your application, we hereby appointed you as a Service Engineer in our company with effect from May 15, 2021.

Your salary is now Tk. 35,000/- Only per monthly (Consolidated).

You will have to work as required by the company. Presently you are posted at **AFZAL CONSTRUCTION LTD.** Head office Eastern Arzoo, Level- 5, Flat- 5/8, Bijoy Nagar, Dhaka.


Your responsibility will be assigned by the customer service department. Job description will be updated time to time according to business needs and you must follow the updated terms & conditions. You will not do anything contrary to the state or of indiscipline.

Your appointment will be subject to a probationary period 6 month.

Employee can leave the company 2 (two) Month notice or both parties have mutual understanding.

Please sign and return one copy of this appointment letter as acceptance of our terms & condition.

Regards,



Md. Jahidul Islam  
General Manager.

