Last Updated: April 16, 2018

### **TANVIR AHMED**

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# **Career Objective:**

To serve in a responsible administrative position at a well-structured organization and successfully apply acquired managerial and interpersonal skills to enhance organizational efficiency.

### **Employment History:**

**Total Year of Experience :** 0.3 Year(s)

1. Plaza Executive and sales (August 5, 2018 - Continuing)

**Jamuma Electronics and Automobile** 

Company Location : Boronari, Gazipur

**Duties/Responsibilities:** 

Customers Convenience, Sales, Credit Collection.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Business Administration (MBA)	Accounting	National University	CGPA:3 out of 4	2014	1
Bachelor of Business Administration (BBA)	Accounting	National University	CGPA:2.74 out of 4	2013	4
HSC	Business Studies	Pochamaria Degree College	CGPA:3.7 out of 5	2008	2
SSC	Science	Pochamaria High School	CGPA:4.31 out of 5	2006	2

## **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Office Application	Word processing, Microsoft Excel, Power Point, Internet Browsing.	Rasjshahi Tecnical And Business Management College, Rajshahi.	Bangladesh	Rajshahi	2016	6 Months.

# **Career and Application Information:**

Looking For : Mid Level Job Available For : Full Time Present Salary : Tk. 15000 Expected Salary : Tk. 20,000

Preferred Job Category : Accounting/Finance, Garments/Textile, Marketing/Sales

Preferred District : Anywhere in Bangladesh.

Greenland, Malaysia, Saint Pierre and Miquelon, Canada,

Preferred Country : Central African Republic, Chile, Hong Kong, Philippines,

South Korea

Preferred Organization

Types

: Banks, College, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Garments, Airline, Agro based firms (incl. Agro Processing/Seed/GM), Direct Selling/Marketing Service Company, Chain shop, Collular

Selling/Marketing Service Company, Chain shop, Cellular Phone Operator, Healthcare/Lifestyle product, Land Phone

#### **Personal Details:**

Father"s Name : Md. Mokbul Hossain Mother"s Name : Most. Josna Begum Date of Birth : July 10, 1990

Gender : Male

Marital Status : Unmarried Nationality : Bangladeshi

Religion : Islam

Permanent Address: vill: pochamaria post: pochamaria P/s Puthia Dis Rajshahi.

Current Location : Dhaka