

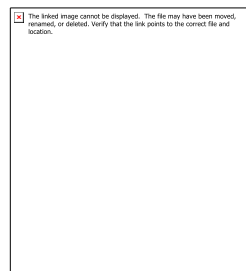
Applied For: **IT Executive (Sylhet)**Last Updated : **January 3, 2018****TANVIR HASAN KHAN**

Address: House#13, Road#15(5th floor), Nikunja-2, Khilkhet, Dhaka-1229

Home Phone: 01932997488

Mobile : 01745685365

email:tanvirkhan140@gmail.com

**Career Objective:**

To get my job in an environment where there is an opportunity of self-assessment and self-improvement in both individual and group based work that will ultimately lead to the development of the organization and me.

**Special Qualification:**

Ability to work under pressure.

Practical experience to prepare term paper and report and to present it.

Ability to manage and work in a team, ability to manage people.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters of Business Administration (MBA)	Finance	Southeast University	CGPA:3.52 out of 4	2016	2
Bachelor of Business Administration (BBA)	Finance	Southeast University	CGPA:3.27 out of 4	2014	4
HSC	Humanities	Tamirul Millat Kamil Madrasah, Tongi Branch, Gazipur	CGPA:4.08 out of 5	2010	-
SSC	Humanities	Kholisha kuri Afsarul Ulom Dakhil Madrasha Haluaghat, Mymensingh	CGPA:4.31 out of 5	2008	-

**Professional Qualification:**

Certification	Institute	Location	From	To
Internship	Uttara Bank limited	Uttara Branch, Dhaka	January 3, 2016	April 1, 2016

### **Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types : Banks, Investment/Merchant Banking, Telecommunication, NGO, Multinational Companies, Public Relation Companies, Tobacco, Supply Chain

### **Specialization:**

Systems: Windows Vista, XP, 2000, Windows 7, Windows 8, Windows 10. Application Programs: Microsoft Word, Excel & PowerPoint. Internet: Experience in Internet Application, Website & Software editing.

### **Extra Curricular Activities:**

Member of SEU Social Welfare Club. Ex-Member Southeast University Debating Club (SEUDC) Ability to work in a term environment. Confident and being positive. Ability to manage time and being positive

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

### **Personal Details :**

Father's Name : Shahjahan Khan  
 Mother's Name : Taslima Khanam  
 Date of Birth : January 22, 1992  
 Gender : Male  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Village:-Gamaritola Post:-Kalapagla, P.S:-Haluaghat District:- Mymensingh  
 Current Location : Dhaka

### **Reference (s):**

<b><u>Reference: 01</u></b>		<b><u>Reference: 02</u></b>	
Name	: Abu Safayat Ahmed Zaki	Ishtiaque Arif	
Organization	: Uttara Bank Limited	Southeast University	
Designation	: Principal Officer(Manager)	Assistant professor	
Address	: Office Address: Uttar Bazar, Haluaghat - Phulpur Rd, Haluaghat 2260, Bangladesh	Office Address : A.R. Tower 24, Kemal Attaturk Avenue Banani, Dhaka-1213	
Phone (Off.)	: 01755-521001		

Phone (Res.)	: 0902656160	
Mobile	: 01712-222902	01716067950
EMail	: <a href="mailto:haluaghat@uttarabank-bd.com">haluaghat@uttarabank-bd.com</a>	<a href="mailto:ishtiaquearif@gmail.com">ishtiaquearif@gmail.com</a>
Relation	: Relative	Academic