Last Updated : *April 19, 2018*

TAPAN PAL

Address: Vill: Janaiya, P.O: Biswanath, P.S: Biswanath, District: Sylhet, Bangladesh
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Career Objective:

To serve in the IT sector in a well-fitted position to develop my career in a reputed organization using skills, creativity & all of my learning experience in academic & professional career as well as to contribute to the growth of the organization.

Career Summary:

Build up My carrier as a computer engineer

Special Qualification:

1. Design & implementation computer network & troubleshoot
2. Linux, Windows(XP,7,8,10, server 2003/2008/2013) setup, configuration, troubleshooting with Hardware maintenance.
3. MS Office, Visual Basic, C/C++, HTML, Joomla, Adobe Photoshop etc.

Employment History:

Total Year of Experience : 8.3 Year(s)

1. **IT Manager (April 23, 2016 - Continuing)**

   Nirvana Inn Hotel Complex
   Company Location : Mirzjangal, Sylhet
   Department: IT
   Duties/Responsibilities:
   1. IT Support, PC Maintenance & Help Desk implementation.
   2. Design and implement new or extended computer network .
   3. Server installation & Maintenance.
   4. Install, Configure & troubleshooting OS, all Customize software, hardware & network problems from the user end.
   5. Install & Troubleshooting WLAN, LAN and Internet connectivity. Evaluate network performance including utilization, throughput, availability and latency.
   6. Maintain all Networking accessories such as MikroTik Router, Switches, UPS, WAP, Fiber Optic Cable etc.
   7. Setup, Install & maintain attendent machine , Trouble shooting & monitoring all CCTV activities.
   8. Support & maintain "NICE Hotel Management" & "Easy ERP Business Management" software.
   9. Maintain facebook official page of the company as an admin and make advertise for better marketing with rapid response of any query for the customers .
   10.Maintain all email accounts and its activities.

2. **Support Engineer (July 1, 2014 - April 13, 2016)**

PRAN RFL GROUP
Company Location : Company Location: PRAN-RFL Center, 105 Progoti Sarani, Middle
Badda, Dhaka-1212, Bangladesh.
Department: MIS
Duties/Responsibilities:
1. MIS Support, PC Maintenance & Help Desk implementation.
2. Various Server installation & User Management in Active Directory.
3. Install, Configure & troubleshooting OS, all Customize software, hardware & network
problems from user end.
4. Install & Troubleshooting WLAN, LAN and Internet connectivity. Evaluate network
performance including utilization, throughput, availability and latency.
5. Maintain all Networking accessories such as Router, Switches, UPS, WAP, Fiber Optic
Cable, Patch panel etc.
6. Setup, Install & maintain all Conference room with WLAN, Projector with WiFi
Connectivity, Sound System & Video conference System.
7. Setup, Install & maintain punch machine & CCTV with Trouble shooting & monitoring
all CCTV activities.
8. Support & maintain SCM, HRMS, Payroll, FC, WMS, VMS, UNIS & other customize
softwares problem from client & server end.

3. **IT Executive (June 2, 2012 - June 25, 2014)**

   Authentic International
   Company Location : 7/1, Kathal Bagan, Green Road, Dhanmondi, Dhaka-1205.
   Department: IT
   Duties/Responsibilities:
   1. User support and troubleshooting Hardware, Software & printers.
   2. Server troubleshoot & Configuration.
   3. Installation, configuration and supporting Windows/Linux infrastructure.
   4. Install, Maintenance & Troubleshooting Anti-Virus Server & Client Based Anti-Virus
   Protection Strategies
   5. Network equipment Installation and configuration of Switch, Router, LAN etc.
   6. Responding to inquiries from staffs, administrators, ISPs etc. to provide technical
   assistance and support.
   7. Besides all types of sales and marketing activities.

4. **IT Officer (February 2, 2009 - October 31, 2010)**

   Grameen Bitek Ltd.
   Company Location : BSCIC Electronics Complex, level-06, 1/1 Ind. Plot, Section-7,
   Mirpur, Dhaka.
   Department: IT
   Duties/Responsibilities:
   1. Technical support and troubleshooting Hardware, Software & Network.
   2. Setup & Install LAN connection.
   3. Install & Configure OS & all necessary software.
   4. Inventory & Documentation for Daily sales and transaction.
   5. Associate with my senior & help him to do all related tasks.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc in CSE	Computer Science & Engineering	Dhaka International University	CGPA:2.98 out of 4	2012	4 Years	Pass
Diploma in Engineering	Computer Technology	Bangladesh Technical Education Board	CGPA:2.99 out of 4	2008	4 Years	Pass
S.S.C	General Mechanics	Bangladesh Technical Education Board	CGPA:3.86 out of 5	2003	5 Years	Pass

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Training	Computer Hardware, Networking, web page design & visual Basic	Atomic Energy Research Establishment	Bangladesh	Savar, Dhaka	2006	4 Months

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 15,000
Preferred Job Category	: Bank/Non-Bank Fin. Institution, IT/Telecommunication, Hospitality/ Travel/ Tourism
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	: Banks, Telecommunication, Software Company, IT Enabled Service, ISP, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Multinational Companies, Public Relation Companies, Hotel, Airline, Group of Companies

Specialization:

Fields of Specialization	Description
• Adobe Photoshop/ Illustrator • C/ Turbo C • FrontPage • HTML/ DHTML • Joomla • LAN/ WAN • MS Access • MS Word/ Excel/ PowerPoint/ OneNote • Visual Basic 6.0 • Windows 2000/ 2003 Server(s)	I am skilled with very good performance on software, hardware & Network site

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name	: Chitta Ranjan Pal
Mother"s Name	: Sushama Rani Pal
Date of Birth	: October 21, 1986
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Hindu
Permanent Address	: Vill: Janaiya, P.O: Biswanath, P.S: Biswanath, District: Sylhet, Bangladesh
Current Location	: Sylhet

Reference (s):

	Reference: 01	Reference: 02
Name	: M. Arryan	Sajal Pal
Organization	: Nirvana Inn Hotel Complex	Sylhet Technical School & Collage
Designation	: General Manager	Chief Instructor of Welding Department
Address	: Mirzajangal, Sylhet	Technical Road, Sylhet
Phone (Off.)	: +8808212830576	
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Relation	: Professional	Relative