

Tareak Ahmed

Vill: Kajakalu, Post: Lalabazar, Up: South Surma, Dist: Sylhet.

Mobile: 01623919080

e-mail: tareakahmed000@gmail.com



Self-motivated, well organized BBA graduate with a major in Accounting and Finance. Good at data analysis and able to formulate new ideas to solve problems through alternative ways, subsequently, communicate confidently and efficiently to all levels and good at working cooperatively.

Work Experiences

- Royal Institute of Smart Education (RISE) as an accounting teacher for Cambridge IGCSE and A-Level from March 1st, 2017 to 7th, March 2018.
- Internship at Brac Bank Ltd. From 1st September 2016 to 30th November 2016.
- Assistant marketing officer at AIUB business club (ABC) from October 2013 to January 2016.

Educational qualification

Bachelor of Business Administration; major in Accounting and Finance (31st May 2013- 22nd December 2016).

CGPA: - 3.87 (out of 4)

American International University-Bangladesh, Dhaka

Relevant course work

Advance Financial Accounting
Financial Statement Analysis
Operation Management

Marketing Management
Investment and Portfolio Management
Micro And Macro Economics

Project and report works

- Research report on Bank services “A comparative study on DBBL and SCB”.
- Project report on “Should SARRC nations adopt a single currency”.

Other educational qualifications

2011

Higher secondary school certificate (Arts).

GPA: - 4.90 (out of 5)

Jalalabad Cantonment Public school and College, Sylhet.

2009

Secondary school certificate (Arts).

GPA: - 4.63 (out of 5)

Kurua Bohumukhi High School, Kurua, Sylhet.

IELTS: Overall Band 6.5 (Appeared in 23rd March 2019)

Communication and team skills:

- Good at working and communicating within a team to achieve shared goals.
- Worked as a volunteer for AIUB job fair 2014, 2015.
- Second Runner up of AIUB future market planners sponsored by Walton spring 2014.

Computer skills:

- Capable of working with Microsoft Products like Excel, power point, word etc.
- Have knowledge about networking, E-commerce.

Seminar and workshops:

- Attended a seminar on industry requirements and employability gap at metropolitan chamber of commerce Dhaka, summer 2015.
- Visited Akij food and beverage ltd (AFBL), spring 2014.

Personal information:

Fathers name : Late Usman Ali
Mothers name : Mrs. Julaka Begum (Home maker)
Data of birth : 03-07-1993
Marital status : Unmarried
Interest : Reading books, watching movies, playing football.
Blood group : A+
National Id No : 4631350586
Permanent Address : Vill: Kajakalu, Post: Lalabazar, Up: South Surma, Dist: Sylhet.

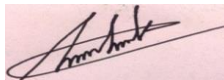
Referees**Mr. Arif Mahmud**

Executive, Accounts, Finance & Admin
New Vision Solutions Ltd.
Road #25, Block #A, Banani, Dhaka-
1213, Bangladesh.
Phone: 01732724548
E-mail: amahmud@newvision-bd.com

MD. Joynal Abedin

Assistant Professor
Department of Finance
American International University-
Bangladesh.
Phone: 01925-201501
Email: mja.aiub@yahoo.com

The above information is true to the best of my knowledge.



.....