

Date: July 21, 2019

To,
Hiring Manager
United Surgical Ltd.

Subject: Application for the post of “Quality Engineer” in United Surgical Limited.

Dear Sir/Madam,

I am writing in regards to the position of Quality Engineer to serve your organization, which I saw advertised in Thousand Career. I am glad to let you know that most of the capabilities of your company are matched with my graduation subject such as blow molding, injection molding, powder coating, die-cutting, welding. Besides I have the knowledge of hardness test, tensile strength test, woven & non-woven fabric, coating, metal riveting, assembly line, management (total quality, operation, delivery, and logistics) and that’s why I am applying for this position.

I am a graduate (3.07 CGPA, B.Sc. Engg. in Materials Science & Engineering) from the University of Rajshahi, Bangladesh. I have worked as a management trainee for companies named SAM 3 Engineering Solution (Engineering Firm) & DA WHEELZ (Automobile) for 5 months from 01/05/2018-30/09/2018 where I gained experience in various sectors such as client handle, project coordination, safety at work, time management, logistics management, urgency, marketing, business development, communication, reporting line. I am ambitious, target-oriented, optimistic, enthusiastic to newness, quick learner, honest, trustworthy and physically strong, healthy and energetic.

Taking consideration hard working, ability to learn new knowledge, skills quickly and mentality to accept challenges as Quality Engineer I think I have the above-mentioned qualities & I can be a valuable asset to your company.

Thank you for spending your valuable time to review my application. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please feel free to contact me at +8801818400700 or tariqulislam.mse@gmail.com to arrange a meeting. I will be waiting to hear from you soon.

Sincerely,
Md. Tariqul Islam
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