

**Curriculum Vitae**  
**Of**  
**Taslima Begum**



**CONTACT ADDRESS:**

Taslima Begum

House No. 14/4 Bihongo

Kazitula, Sylhet- 3100.

Cell: +8801748-240626

E-mail: taslima2004bd@gmail.com

**Career Objective**

To obtain responsible position through which I can utilize my knowledge, enhance my skill as well as can acquired the ability to face a high level of challenges, and get myself provided with varied experience and at the same time I would like contribute my best to the organization.

**Educational Qualification**

**BBA Major in Accounting Information System**

Department of Business Administration

Metropolitan University, Sylhet.

Session: 2013 – 2017

CGPA- 2.98 (On a scale of 4.00)

**Higher Secondary Certificate (HSC-2012)**

Brindabon Govt. College, Sylhet Board,

GPA- 4.60 (On a scale of 5.00 from Business Studies Group)

**Secondary School Certificate (HSC-2010)**

Hira Miah Girls High School, Sylhet Board,

GPA- 4.25 (On a scale of 5.00 from Humanities Group)

**Experience:**

- Volunteer and social worker of **Prothom Alo Bondhashava**, Metropolitan University, Sylhet.
- Experienced gathered from **Youth Interpreters & Workshop** organized by **English Olympiad (EO)**.

**Specialization:**

- I have special capability of **KARATIAN** and achieved **ORANGE BELT**.

**Personal Attributes:**

- Ability to easily assimilate new ideas, concepts methods and technologies and adaptability in every changing environment.
- Believe me as a enthusiastic learner and have the utmost curiosity to confront challenges and learn from them with temptation.
- Can lead and work in a team with absolute Pro-activeness.

**Interest:**

- Interest in Sports, Music, Travelling & Tourism
- Interest in Doing Volunteer Jobs for under privileged children.

**Relevant Skills:**

Language Skills	Fluency in English and Bengali Speaking
Interpersonal Skills	Comfortable in communicating with people of every level, motivation and leadership skills.
Technical Skills	Proficient in Microsoft Word, Excel & Power-Point, efficient in Internet Browsing & Searching.

**Personal Information:**

Father's Name : Faruque Miah  
Mother's Name : Afia Begum  
Permanent Address : Vill. Jontory (Rajapur), P.O. Syedgonj  
P.S. Nabigonj, Dist. Habigonj.  
Date of Birth : 12<sup>th</sup> February, 1994  
Gender : Female  
Nationality : Bangladeshi  
Religion : Islam

**References:**

Mohammad Jamal Uddin  
Head  
Department of Business Administration.  
Metropolitan University, Sylhet.  
Mobile: 01571733803

Dr. Md. Shahidul Haque  
Associate Professor  
Shahjalal University of Science & Technology  
Department of Business Administration  
Cell: 01712-638938

**Taslima Begum**