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TAWFIQUL HASAN KHAN

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Career Objective:

To build up my career in national and international organization & to Contribute with my experience and knowledge for the best purpose of the organization as well as the country financially and strategically.

Career Summary:

A highly organized and detail-oriented, skilled problem-solver and multi tasker. Accomplished Retail Banker adept at matching banking products with customer needs and selling any program the bank is offering . Specializes in loan products, cheque clearing and general banking. Comfortable working independently or as part of a professional banking team. Experienced in web design, online marketing and social media promotion.

Special Qualification:

- working experience in General Banking including Cheque Clearing, Remittance, A/C Opening etc.
- Experienced in Web Design & Development, Social media marketing & Internet Marketing
- Quick learner, team player, always ready to take challenges.

Employment History:

Total Year of Experience : 2.3 Year(s)

1. Officer (September 29, 2016 - Continuing)

Trust Bank Limited

Company Location : Dhaka, Bangladesh

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MBA	Marketing	Leading University, Sylhet	CGPA:3.48 out of 4	2014	20 Months	-
Bsc Engineering in Food Engineering & Tea Technology	Industrial Eng & Production	Shahjalal University of Science & Technology	CGPA:3.59 out of 4	2011	4 years	-
HSC 2006	Science	BN College, Chittagong	CGPA:4.9 out of 5	2006	-	-
SSC 2004	Science	BAF Shaheen College, Chittagong	CGPA:5 out of 5	2004	-	Golden A+

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Foundation Training Course, Part I - 01/2017	General Banking - Account Opening, KYC, NI Act, Islamic Banking, Anti Money Laundering, Green Banking etc.	Trust Bank Training Institute	Bangladesh	Head Office, Trust Bank Limited, Dhaka, Bangladesh	2017	3 Weeks.
Foreign Exchange Part 1 02/2017	Foreign Exchange, Export & Import Procedure, Letter of Credit, INCOTerms etc	Trust Bank Training Institute	Bangladesh	Head Office, Trust Bank Limited, Dhaka, Bangladesh	2017	1 Week
Quality Control and Unit Operation in Food Industry	Food Stuff and fruit Analysis, Milk & Milk Product Analysis, Oil & Fat Analysis, Beverage * Drink analysis, Operation of Analytical Instrument, Analysis of Potable Water, Pollution control in Food industry, Process technology in Food Industry, Food Safety & Safety Measure	Training Institute For Chemical Industries	Bangladesh	Polash, Narsingdi	2011	1 month

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 30,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Marketing/Sales
 Preferred District : Chattogram, Dhaka, Sylhet
 Preferred Country : Italy, United Kingdom, United States, France, Spain
 Preferred Organization : Banks, Manufacturing (FMCG), Training Institutes, Embassies/Foreign Consulate, Hotel, Food (Packaged)/Beverage, Tea Garden, Direct Selling/Marketing Service Company, Overseas Companies, Group of Companies, Web Media/Blog

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> • Brand Promotion • Business development • Advertising & Promotion • Customer Support/ Client Service • Market Research • Facebook promotion and marketing • Banks & Financial • Financial/ Banking service • Personal Banking 	Very Hard working and Smart and I think I can Handle my job well If I am trusted with the Job. Currently working in Banking sector and have gained wide range of general banking skills. Previously Worked as a freelancer for various video streaming websites from 2009-2014. Familiar with Online Marketing, Ad Networks, Facebook Marketing & Page promotion.

Extra Curricular Activities:

Internet Browsing, Keeping myself updated with the domestic and international issue, Like to watch movies a lot, I can sing quite well.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Hindi	Low	Low	High

Personal Details :

Father"s Name : Khasru Ahmed Khan
 Mother"s Name : Mahbuba Aktar
 Date of Birth : August 25, 1988
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill- Dattarail, PO- Dhakadokkhin, Upazilla: Golaphgonj, District: Sylhet
 Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: adjutant general S M Matiur Rahman	Dr. Md Mozammel Hoque
Organization	: Bangladesh Army	Shahjalal University of Science and Technology
Designation	: Major General	Associate Professor & Head
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Relation	: Relative	Academic