

Tunwir Siddiquee

Dhaka, BD

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A highly experienced Production management, who enjoys working on mechanical things, solving production problems, and leading people, Managed production operations, schedules and flow of materials within the focused factory. Qualified Production management seeking situation that allows me to use my knowledge to gain business for the company and to bring about positive change.

Willing to relocate: Anywhere

Work Experience

Head of Production and Operation

Arabi Fashion Limited

September 2017 to Present

Factory Manager

Factory-02

2015 to September 2017

Hoplun Apparel LTD (lingerie project).

Gazipura, Tongi, Gazipur.

Department: Production.

Sr. Manager, Production, Factory-02 (9th Dec., 2014- 17th August-2015)

Hoplun Apparel LTD (lingerie project).

Gazipura, Tongi, Gazipur.

Department: Production.

Manager

Hoplun Apparel LTD

October 2011 to December 2014

lingerie project).

Gazipura, Tongi, Gazipur.

Department: Production.

Asst. Manager

Hoplun Apparel LTD

October 2010 to October 2011

lingerie project).

Gazipura, Tongi, Gazipur.

Department: Production.

Officer to Sr. Officer

Hoplun Apparel LTD

June 2008 to October 2010

lingerie project).

Gazipura, Tongi, Gazipur.

Department: Production.

Sr. Officer

Flamingo Fashions Ltd. [DBL Group Knit

May 2007 to June 2008

project]

Company Location: Gazipur

Department: Production

Officer

Flamingo Fashions Ltd. [DBL Group Knit

January 2005 to May 2007

project]

Company Location: Gazipur

Department: Production

Asst. Officer

Jinnat Apparel Ltd. [DBL Group Knit

February 2002 to January 2005

project]

Company Location: Gazipur

Department: Work Study.

Duties

- Making sure that products are produced on time and are of good quality.
- Overseeing the production process.
- Administering production costs, billing reports and budgets.
- Managing and developing a production team.
- Agreeing weekly production plans and targets.
- Maintaining production equipment.
- Managing the movement of goods into and out of production facilities.
- Managing production budgets and costings.
- Implementing best practice production and manufacturing methods.
- Ensuring the health and safety of all employees and visitors to the facility.
- Liaising with the key stakeholders to build trust and credibility.
- Managing large scale operational contracts.
- Liaising with marketing and sales staff.
- Closely working with IPE dept. to improve the productivity & Efficiency.
- Identifying staff training needs.
- Selecting, ordering and purchasing materials.
- Determining quality control standards.
- Attending daily operations meetings.
- Making sure that staff comply with all workplace health and safety regulations.
- Introducing innovative manufacturing processes.
- Taking care of Buyer audit.

- Any other responsibilities assigned by the management.

Buyer: Matalan, Primark, Dunnes, Hunkemoller, Dorina, Lidl, C&A, H&M, George, Tesco, Carrefour, Debenhams, Lasenza, Sainsbury CK, Krabi, American Eagle, Next.

Education

M.com

National university

2000

B. Com (hons) in Management

National university

1999

Higher Secondary Certificate

Faridpur sugar mills high School

1996

Skills

- Communication Able to communicate effectively at all levels on technical and non-Technical levels as demonstrated by group. Problem solving have overcome various technical problems relating to RMG sector.
- Admirable experience in developing products, performing regular quality assurance and managing outdoor activities
- Profound knowledge of apparel brands and constructions
- Remarkable ability to multitask and prioritize work
- Exceptional ability to work with various groups of people
- Skilled to perform regular analysis.
- Ability to complete work within schedule
- Manufacturing
- Production Management
- Training & Development
- Logistics
- Quality Control
- Computer Networking
- Management
- Team Management
- Project Management
- ERP Systems
- Leadership