

Last Updated : **January 6, 2017****UMME JAINAB MUBASHIRIN**

Address: 4th floor, House no#43, Road no#1, Sector#5, Uttara,
Dhaka-1230
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**Career Objective:**

To be placed in a dynamic and challenging job where I can utilize my interpersonal skills, creativity and learning experience to develop my career as well as to contribute in the welfare to the organization.

Career Summary:

M.B.S
B.B.S.(Pass)
H.S.C.
S.S.C.

Special Qualification:

Quick learner.

Employment History:

Total Year of Experience : 3.1 Year(s)

1. **Asst. Teacher (January 1, 2016 - Continuing)**

Shaheen School

Company Location : Road: 3, sector: 11, Uttara, Dhaka

Duties/Responsibilities:

NA

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M.B.S	Management	National University	Second Class	2012	2 year
B.B.S.(Pass)	Management	National University	Second Class	2007	3 year
HSC	Bus. Studies	Adhyapak Abdul Mazid College	CGPA:2.2 out of 5	2003	2 year
SSC	Bus. Studies	Natural gas fertilizer factory School	CGPA:4 out of 5	2001	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Microsoft	Word, Excel, Power Point	Jubo Unnoon Corporation	Bangladesh	Sylhet	2013	6 month

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization Types : Banks, University, College, BPO/ Data Entry Firm, Embassies/Foreign Consulate, Audit Firms /Tax Consultant, Agro based firms (incl. Agro Processing/Seed/GM), Architecture Firm, Direct Selling/Marketing Service Company, Cosmetics/Toiletries/Personal Care, Call Center

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	Medium
Hindi	Low	Low	High

Personal Details :

Father"s Name : Md. Murad Hossain
 Mother"s Name : Quamrun Nahar
 Date of Birth : June 22, 1986
 Gender : Female
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : House no:E/250,Kalabagan Collony,N.G.F.F. Ltd., Fenchugonj, Sylhet
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Jesmin Sultana	Dr. Soaib Zibran
Organization	: Kumudini Govt. College	Bangladesh Open University
Designation	: Asst. professor, History	Asst. professor, Bangla
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Relation	: Relative	Relative