

Last Updated : **March 11, 2018**

ZABER ARBAB CHOWDHURY

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Career Objective:

To obtain a position in the field where my educational background is of use and to become a successful and responsible professional with a view to derive better satisfaction for the organization where I can explore myself to the highest level of cont

Employment History:

Total Year of Experience : 4.3 Year(s)

1. **Assistant Officer (June 1, 2015 - Continuing)**

Bank Asia Ltd.

Company Location : 60 Niloy, Idris Bhaban, Dorgagate, Sylhet

Department: Customer Service

Duties/Responsibilities:

General Banking related activities including Foreign Remittance & Cleaning

2. **Territory Sales Manager (December 11, 2014 - May 31, 2015)**

Pacific Bangladesh Telecom Limited

Company Location : Garden Tower (ground floor), Upashahar Point, Sylhet

Department: Sales & Distribution

Duties/Responsibilities:

Market Analysis by ensuring availability of products.

3. **Finance & Administration Officer (August 10, 2014 - December 7, 2014)**

Cathweld Construction Company Limited

Company Location : D-25, Block-E, Zakir Hossain Road, Mohammadpur, Dhaka 1207, Bangladesh

Department: Accounts and Finance

Duties/Responsibilities:

I am responsible about different activities of the company as like Operating day to day transaction, Maintain LC of the company, Adjusting all voucher of the company, Cash Management of the company,

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA	Finance & Banking	Leading University, sylhet	CGPA:3.83 out of 4	2013	1 Year
BBA	Finance & Banking	Leading University, sylhet	CGPA:3.8 out of 4	2012	4 Year
HSC	Business Studies	Jalalabad Cantonment Public School & Collage.	CGPA:4.9 out of 5	2008	2 Year
SSC	Humanities	Golapgonj Jamia Islamia High School, Sylhet	CGPA:3.75 out of 5	2006	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Money & Banking Data Reporting	SBS-1,SBS-2 & SBS-3	Bangladesh Bank Training Academy	Bangladesh	Bangladesh Bank,Taltola,Sylhet	2017	2 Days
Islamic Banking & Salamah Operations	Islamic Banking Products of Bank Asia	Training Institute of Bank Asia	Bangladesh	Uposhahar Branch,Sylhet	2016	1 Day
BEFTN & RTGS Policy,Guidelines & Operation	BEFTN & RTGS	Training Institute of Bank Asia	Bangladesh	Uposhahar Branch,Sylhet	2016	1 Day
Liability Product's of Bank Asia	Products of Bank Asia	Training Institute of Bank Asia	Bangladesh	Lalmatia,Dhaka	2015	2 Days
Anti Money Laundering (AML)	AML	Training Institute of Bank Asia	Bangladesh	Lalmatia,Dhaka	2015	1 Day
Internship	General Banking, Foreign Remittance	Prime Bank Limited	Bangladesh	Kodomtoli Sylhet	2012	3 Months

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 37500
 Expected Salary : Tk. 20,000
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution
 Preferred District : Dhaka, MoulaviBazar, Sylhet
 Preferred Country : United Kingdom, United States, Canada
 Preferred Organization : Banks, Insurance, Govt./ Semi Govt./ Autonomous body,
 Types Audit Firms /Tax Consultant, Financial Consultants, Gas

Extra Curricular Activities:

Participated in the debate competition, 2010 organized by Leading University Debating Club. Vice-President of Creative Club, Leading University, Sylhet.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	Medium	High
English	High	High	High
Indian	Low	Low	Medium

Personal Details :

Father"s Name : Arbab Ahmed Chowdhury
Mother"s Name : Neher Sultana Chowdhury
Date of Birth : March 23, 1989
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill- Ronkely North, P.O- Golapgonj, Dist- Sylhet
Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Hasnath Ahmed Chowdhury	Md. Mashirul Bor Chowdhury Nadim
Organization	: Chhatak Cement Factory	Bank Asia Ltd.
Designation	: Managing Director	FVP & Head of Branch
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Relation	: Relative	Professional
