

CURRICULUM VITAE

OF

Arnob Paul



CONTACT ADDRESS

Cell Phone: +8801728826615

E-mail: paularnob124@gmail.com

Present Address: House No-57, 2nd floor, Left side,
Hatimbag, Shibgonj, Sylhet-3100

CAREER OBJECTIVE

To obtain a responsible position through which I can utilize my knowledge, as well as can acquire the ability to face a high level of challenges, to work under pressure in professional and to attain highest professionalism and efficiency to face the upcoming challenges of the current century and I would like to contribute my best to the organization.

EDUCATIONAL QUALIFICATION

Summer 2015- Spring 2016	Leading University, Sylhet Master of Business Administration Major in Accounting & Information System CGPA- 3.31 on 4 point scale.
Spring 2011- Spring 2015	Leading University, Sylhet Bachelor of Business Administration Major in Accounting & Information System CGPA- 3.37 on 4 point scale.
July 2010	Sylhet Government College, Sylhet Higher Secondary Certificate Group – Humanities GPA – 4.90 on 5 point scale
June 2008	Shah Shundor High School, Kulaura Secondary School Certificate Group – Humanities GPA- 3.50 on 5 point scale

WORK EXPERIENCE

2 nd January 2015- 5 th February 2017	Umbrella Communications, Sylhet Accounts Officer. Major res.: Account Receivable, Account Payable, Payroll, Review of documents etc
1 st October 2014- 30 th December 2014	Southeast Bank Limited, Pathantula Branch, Sylhet Internship- 12 Weeks Full-time

SKILLS

15 April 2015- 22 July 2015	Computer “ICT SKILL” BCC Computer Lab, MC College, Sylhet
Major Topics	Computer Basic, Office Package, Computer Networking, Software & Hardware, Troubleshoot.

Communication Skills	Proficiency in reading, writing, speaking and listening in both Bengali and English
Competencies	Discipline, Energetic, Self motivated, Innovative, Willing to take challenges
Interests	Reading books & Newspaper, Travelling, Photography, Internet Browsing, Playing Games

PERSONAL INFORMATION

Full Name	: Arnob Paul
Father's Name	: Ojit Paul
Mother's Name	: Onima Paul
Permanent Address	: Vill: Sayed Pur, P.O + P.S.: Kulaura, Dist.: Moulvibazar
National ID Number	: 19925816565000103
Date of Birth	: December 31, 1992.
Nationality	: Bangladeshi (by birth).
Religion	: Hindu.
Gender issue	: Male.
Marital Status	: Single.
Blood Group	: A (+ve).

REFERENCES

a) Mr. Amjad Hussain Senior Vice President and Head of Branch Southeast Bank Limited Pathantula Branch, Sylhet Phone: +8801713-300165 Email: amjad.hussain@southeastbank.com.bd	b) Prof. Md. Nazrul Islam Dean and Head Dept. of Business Administration Leading University, Sylhet Phone: +8801718-824376 Email: head_bua@lus.ac.bd
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DECLARATION

I would be appreciated if you give me an opportunity to work with you and to execute myself with your support. I confirm that to the best of my knowledge all of the information provided here are correct and complete.

Sincerely yours

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(Arnob Paul)