

CURRICULUM VITAE

Md. Shakil Ahmed Sabuj

B.sc Engineer (CSE)

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CAREER OBJECTIVE

To obtain a position with opportunities to utilize my technical and branding experiences, skill, talent, creativity, sincerity for the better achievement of the organization.

EXPERIENCE

1. It Executive: (January 01: 2020 - To be continuing)

Organization Name: Nutrinix Limited

Duties:

- ☐ Overseeing company it function.
- ☐ Determining it budget and equipment needs.
- ☐ Contributing to the overall business strategy.
- ☐ Identifying opportunities for innovation, cost savings.

2. Customer Service Executive: (August 01: 2018 – October 20: 2019)

Organization Name: Genex Infoys Limited

Department: Grameen Phone

Duties/Responsibilities:

- ☐ Serves customers by providing product and service information.
- ☐ Opens customer accounts by recording customer information.
- ☐ Maintain customer records by updating account information.
- ☐ Resolves product or service problems by clarifying the customers complaint.
- ☐ Prepares product or service reports by collecting and analyzing customer information.
- ☐ Contributes to team effort by accomplishing related results as needed.

ICT QUALIFICATION

Programming Language : C, C++, Java

Software : Photoshop, Acrobat, PSpice, MATLAB, Arduino IDE, Proteus

Operating System : Windows ,Android, Linux

Microsoft office package : MS Word, MS Excel, MS PowerPoint

Internet Technologies : Web Developing, Digital Marketing, Blogging

EXTRA CURRICULAR ACTIVITIES

Voluntary, Sports, Nature Photography, Debate.

EDUCATIONAL QUALIFICATION

Bachelor of Science in Computer Science & Engineering (B.sc in CSE)

University : Daffodil International University

Passing Year : 2019

Result : CGPA 2.95 Out of 4.00

Higher Secondary School Certificate (HSC)

Institute : Major General Mahmudul Hasan Adarsha College

Board : Dhaka

Passing Year : 2014

Result : GPA 5.00 Out of 5.00

Secondary School Certificate (SSC)

Group : Science

Institute : Dighulia Shaheed Mizanur Rahman High School

Board : Dhaka

Passing Year : 2012

Result : GPA 5.00 Out of 5.00

LANGUAGE PROFICIENCY

Language	Reading	Writing	Listening	Speaking
Bengali	Excellent	Excellent	Excellent	Excellent
English	Excellent	Good	Good	Good

PERSONAL INFORMATION

Full name : Md. Shakil Ahmed Sabuj

Father's Name : Ab. Jolil

Mother's Name : Shitol Begum

Date of Birth : 01.06.1996

Marital Status : Unmarried

National Id No : 6007929273

Religion : Islam

Present Address : House#44,Holding#106/2,Ward#50,Dakshinkhan,Uttara,Dhaka

Permanent Address : Village#Hilora,P.O#Thalpara,Thana#Mirzapur,Zilla#Tangail

REFERENCE

Shayla Sharmin

Senior Lecturer.
Daffodil International University
Address: Sector 6,Uttara,Dhaka.
Cell:01787689999
Relation: Supervisor

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