

CURRICULUM VITAE

Tanmoy Roy

Present Address:

286/C East Nakhalpara, Tejgaon, Dhaka - 1215.

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Career Objective:

To find a challenging position to meet my competencies, capabilities, skills, education and experience. I am willing to give total support to the organization with the experience and capability that I have, in order to achieve organization's goals and create mutual benefits.

Experience:

Job Description:

Job Title: Market Trainer & flow up data entry sheet

Company Name: Ekhanei.com

Company Location: Bay's 23, Gulshan Avenue, (Floor-11) Dhaka-1212

Department: Marketing

Also

Job Title: Jr. Executive HR & Admin

Company Name: Ardites Bangladesh Ltd.

Company Location: Firoz Tower (Floor-11), 152/3-B, Panthapath, Dhanmondi, Dhaka-1205

Department: Human Resources And Administration

I have 3 months internship Experience at AKIJ GROUP (HR & Admin), Head Office.

Academic Chronicle:

MBA (Masters of Business Administration)

Major	: Management
Name of Faculty	: Business Administration.
Name of Institution	: Islamic University, Kushtia.
Result	: appear

BBA (Bachelor of Business Administration)

Major	: Human Resource Management (HRM)
Name of Faculty	: School of Business.
Name of Institution	: Ahsanullah University of Science & Technology, Dhaka.
Year of Completion	: 2015.
Result	: CGPA- 2.285

H.S.C (Higher Secondary Certificate)

Name of Group	: Diploma In Business Studies.
Name of Board	: Dhaka.
Name of Institution	: Govt. Commercial institute, Kushtia
Year of Completion	: 2010.
Result	: GPA- 4.07 (out of 5)

S.S.C (Secondary School Certificate)

Name of Group : Business Studies.
Name of Board : Jessore.
Name of Institution : Kushtia Zilla School
Year of Completion : 2008.
Result : GPA- 4.06 (out of 5)

Software & Internet Proficiency:

Operating System : Windows, Mac, Linux, Ubuntu
Microsoft Office : MS-Word, Excel, Power point.
Internet : All internet based work.

Language Skill:

Language	Reading	Speaking	Listening	Writing
English	Very good	Good	Good	Good
Bengali	Excellent	Excellent	Excellent	Excellent

Self-Assessment:

- Energetic.
- Self-motivated.
- Quick grasping power.
- Hard working.
- Proficient in report writing and oral presentation.

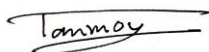
Personal Profile:

Name : Tanmoy Roy.
Fathers Name : Paresh Roy.
Mothers Name : Dipa Roy.
Date of Birth : 20th August, 1993.
Religion : Hinduism.
Marital Status : Single.
Nationality : Bangladeshi.
Permanent Address : 2.no Old School By Lean, Thanapara,
P.S- Kushtia sadar, District- Kushtia.

Reference:

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**Tanmoy Roy**