

Fabiha Tasnim Proma

Address: Village: Mondolivugh, P.O. & P.S -: Chhatak, Sunamgonj

Phone: +88 01794097157

Email: Fabihaproma97@gmail.com

**Objective**

I aspire for a challenging position in a professional Organization where I can enhance my skills and strengthen them in conjunction with Organizations' goals. A self-motivated achiever with an ability to plan and execute.

Work Experience

September 03, 2018 - December 03, 2018

Internee

AB Bank Limited.

Garden Tower Branch, Sylhet

Education

2015 – 2018

Leading University, Sylhet, Bangladesh

Major in Finance & banking

BBA program

Department of Business Administration

CGPA: 3.35 (Scale 4.00)

2012-2014

Sylhet Govt. Women's College, Sylhet

H. S. C (Higher Secondary Certificate)

GPA: 4.90 (Scale 5.00)

2010-2012

Chandranath Girls' High School, Chhatak, Sunamgonj

S. S. C (Secondary School Certificate)

GPA: 4.69(Scale 5.00)

Language Ability

- ❖ Bengali : Fluent in reading, writing & speaking.
- ❖ English : Fluent in reading, writing & speaking.
- ❖ Hindi : Fluent in speaking.

Aee.
Asst. teachers.
Admin officer.
10K - 12K.

Personal Details

Name : Fabiha Tasnim Proma
Father's Name : Sayed Ahmed
Mother's name : Ayesha Parvin
Blood Group : B+
Permanent Address : Village: Mondolivugh, P.O. & P.S -: Chhatak,
Sunamgonj
Nationality : Bangladeshi
Religion : Islam
Marital status : Unmarried
Date of birth : 22 February 1996

Computer Skill

- ❖ Computer (Microsoft Office Word & PowerPoint & Excel)

Industrial Exposure

- ❖ IDLC Securities LTD for a day and gathered detailed knowledge about share market operation.

Curricular activities

- Participate in investment fair, organized by BSEC
- Participate in Business Education in Bangladesh through modern Teaching and Learning seminar organized by Leading university
- Participate in The Rise High Bangladesh-Export idea competitive among university students, powered by the Daily Star

Strength and Hobbies

- Good financial knowledge and problem solving capacity. I like to work in team as I believe team work is much effective than the individual work
- I can stay calm under pressure
- Hard working
- Motivating and independent
- Highly energetic
- Traveling, Reading, Watching movies listening music are my hobbies

References

Mohammad Zahed Hossain
Senior Lecturer (Finance & Banking)
Dept. of Business Administration
Leading University, Sylhet
Contact No: +8801816555545
E-mail: zahedbtc@gmail.com

Md Abdul Jabbar Jalil
President of ATAB, Sylhet.
Senior Vice President of
Metropolitan Chamber of Commerce.
Chairman of Jatrik Travels, Sylhet.
Contact No: 01711332617
E-mail: jatriktravels@hotmail.com

I, the undersigned declare that, according to my knowledge and belief, this curriculum vitae correctly describes my qualifications and myself.



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Fabiha Tasnim Proma

Date: