

October 08, 2018

The Hiring Manager

Staff India

Sylhet

Dear Sir,

You need a Marketing Officer with great attention to detail and excellent skills. My education and training make me an ideal candidate for this position.

My educational background has prepared me for the role of IT sector. In particular, my study of CSE has given me a solid background so that I can perform job duties. Please find my resume attached.

I would greatly appreciate the opportunity to work with and learn from you and your talented team. I look forward to speaking with you soon.

Sincerely,

Khaleda Akter Lipi