



MD. SHAFIUR
RAHMAN
HASAN

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Jalalabad Gas Staff Quarter, Raynagar, Sylhet 3100 / 01617896126 [/shafiur.hasan@gmail.com](mailto:shafiur.hasan@gmail.com)

Personal Information

Father's Name :Aftab Uddin
Mother's Name :Ayesha Begum
Present Address :Jalalabad Gas Staff Complex, Raynagar, Sylhet.
Permanent Address :Vill- Shimultola, P.O- Badaghat, P.S-Tahirpur, Dis-Sunamganj.
Nationality :Bangladeshi By Birth.
Date Of Birth :01/10/1992
Gender :Male
Religion :Islam
Merital Status :Single

Academic Qualification

NAME OF EXAM	PASSING YEAR	GPA	GROUP/SUBJECT	BOARD OF UNIVERSITY
SSC	2009	4.44	SCIENCE	SYLHET
HSC	2011	3.20	BUSINESS	SYLHET
HONOURS	2016	2.54	BBA(Accounting)	National University Of Bangladesh
IELTS	2014-1015	5.5		

Job Skills

I used to work at Faithfone Call Center (Naiorpul, Sylhet) from 2015-2017 as a e-commerce support, customer support, and all database maintaining. Also worked for UK Business Solutions (shahjalal Uposhohor, Block-D) in data entry operator in 2017-2018. Also, work in some free cataract campaign organized by Channel S Uk three times as their data-entry and make the database. Currently working as a accounts executive in Al-Haramain Hospital Pvt. Ltd.

Basic Skills

- I have very good speaking fluency in English.
- I'm able to use all kind of management software and accounting software.
- Expert in Microsoft excel, word and office.
- Fast typing in English (40+) and Bangla (35)
- Teamwork and working under pressure.

Good at database maintaining, I have been working in dabase maintaining, preparing salary sheet, daily expense, maintaining customer list and also maintaining daily expense and income sheet. Good at using any kind of management software and accounting software. Excellent speaking fluency in English. Good quality of working under pressure.

Sincerely Yours

MD. Shafiur Rahman Hasan