

MUKIM REZA CHOWDHURY

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Contract No: +880 175 2627534

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CAREER OBJECTIVE

I am a hard-working, organized and energetic individual, looking for a responsible, demanding position where I can apply my skills and techniques.

AREAS OF SPECIALIZATION

- Management Information System
- Application of Computer in Business
- Proactive mentality & a positive mindset
- Keen to learn & flexible to meet the deadline
- Long term commitment and analytical ability
- Web site design and development

PPROFESSIONAL EXPERIENCE

1. Internship Program (September 2019 – November 2019)
Al-Arafah Islami Bank Limited
Ambarkhana Branch, Sylhet

My work included data-entry, working in foreign-exchange department helping customers with fillings forms, and opening accounts.

ACADEMIC QUALIFICATION

Exam Title	Concentration/Major	Institute	Result	Pas. Year	Duration
BBA	Management Information System	Leading University, Sylhet	CGPA: 2.85	2019	4 years
HSC	Business Studies	BAF Shaheen College Shamshernagar,	GPA: 4.17	2015	2 years

SHORT COURSES

01. Web-design and Development in SUST(January 2018-July 2018)
02. Web-design in Creative IT E-School(February 2019-August 2019)
03. Learning Different Online Courses such as WordPress, JavaScript, PHP with Laravel Framework etc.

COMPUTER AND LANGUAGE SKILLS

Operating system	:	Windows (Windows 7, 10)
Applications	:	MS Word, MS Excel, MS Access, MS PowerPoint, MS Visio
Programming language	:	C Programming , Basic JavaScript, Basic PHP
Language Proficiency	:	Full working knowledge in English and Bengali
Typing Speed	:	English : More than 40 words

PERSONAL INFORMATION

Father's Name	:	Montokimur Reza Chowdhury
Mother's Name	:	Jobeda Akter Chowdhury
Date of Birth	:	April 10, 1996
Gender	:	Male
Marital Status	:	Single
Religion	:	Islam
Nationality	:	Bangladeshi
Blood Group	:	A+
NID Number	:	19965816595000146
Permanent Address	:	Village : Pallakandi, PO : Tillagaon, Thana : Kulaura, District : Moulvibazar Division : Sylhet

REFARANCES

Reference: 01

Mr. Md Aminul Islam Khan

Secretary to the Government of Bangladesh
Ministry of Liberation War Affairs
E-mail: khan.aminulislam@gmail.com
Cell : +880 171 2169830

Reference: 02

Nizamul Islam (Rajan)

Senior Executive Officer
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