



POPY BEGUM

Dishari-36, Hawapara, Sylhet, Bangladesh

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CAREER OBJECTIVE

To obtained a standard job in any well-known organization where I can apply my creative skills and competency to do something innovative and from where I will be able to enhance my knowledge. . I want to pursue a long term career, taking challenges & commitment to achieve result by working in a competent sector.

EDUCATION AND QUALIFICATIONS

Leading University, Sylhet 2017-2018

MBA (Masters of Business Administration)

Enrolled

Metropolitan University, Sylhet 2011-2015

B.Sc.(Engg.) in Computer Science & Engineering

CGPA: 3.60 out of 4

Sylhet Govt. Women's College, Sylhet 2008-2010

Higher Secondary Certificate

GPA: 4.30 out of 5

Dewan Abdur Rahim Dbi-Pakshik High School, Gohorpur, Sylhet 2003-2008

Secondary School Certificate

GPA: 4.44 out of 5

PROFESSIONAL TRAININGS

Web Development (March 2014-July 2014)

ArrowSoft IT Training Center

Professional Graphics Design (January 2017- April 2017)

Infinity Flame Soft IT

WORKING EXPERIENCE

Office Assistant, Administration Dept. (February 2015-October 2015)

Parkview Medical College and Hospital

Taltola, Sylhet, Bangladesh.

AREAS OF INTEREST

- Graphics Design
- Accounting
- Internet Browsing

ACHIEVEMENT

IELTS-Band Score 6.5

PERSONAL INFORMATION

Name: Popy Begum

Father's Name: Asab Miah

Mother's Name: Ambia Begum

National Id No. 19919110833033820

Permanent Address: Jamalpur, Balaganj, Sylhet

Date of Birth: 10 December, 1992

Nationality: Bangladeshi

Religion: Islam

Marital Status: Unmarried

TECHNICAL SKILL

Computer Skills: Microsoft office (Word, Excel, PowerPoint)

Programming Languages: PHP

Framework: WORDPRESS

Database: MYSQL

Operating System: windows XP/7/8/10

Designing tools: Adobe Photoshop, Adobe Illustrator

EXTRA CURRICULAR ACTIVITIES

Member at Droits(A non-profitable Organization)

Participated a workshop of Youth School for Social Entrepreneurs (YSSE) on 22nd April, 2017

LANGUAGE PROFICIENCY

Speaking and writing fluently both in English and Bengali

REFEREES

Md. Mahfujul Hasan

Assistant professor

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Metropolitan University, Sylhet.

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Mohammad Altaf Hossain

(Senior Assistant Secretary)

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