

Applied For: **IT Executive (Sylhet)**

Last Updated : **September 30, 2018**

## **SABBIR AHMED PAPON**

Address: House No :8,(3rd Floor) Road No : 2, Block #A ,Mirpur-6,Dhaka  
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### **Career Objective:**

A challenging position in a dynamic and progressive IT Industry or Telecom company that offers professional growth while being resourceful & flexible where my potentials and innovative capabilities can be efficiently utilized

### **Special Qualification:**

Networking (CCNA, Mikrotik)  
Telecommunication  
IFS System  
Data Analysis

### **Employment History:**

**Total Year of Experience : 4.5 Year(s)**

#### **1. Executive IT ( June 14, 2015 - Continuing)**

##### **Multimode Group**

Company Location : Dhaka,

Department: MIS

##### **Duties /Responsibilities:**

- # Establishes networking environment by designing system configuration; directing system installation; defining, documenting, and enforcing system standards.
- # Setup & trouble shooting in LAN/ WAN/ WIFI.
- # Support & Service of users' Desktop/ Laptop.
- # Operating Team tracking software by Grameen Phone in Produces instant features, weekly statements and monthly report on the movement of the sales team.
- # Prepare Monthly MIS report for the management and Operate, Control, Monitor of IFS system.
- # Update data & secure contents of IFS data.
- # Sales,Collecting data, analyzing and preparing report accordingly
- # To work closely with other functions to identify, recommend, develop, implement and support cost-effective technology solutions for all aspects of the company.

#### **2. Site Engineer ( January 2, 2015 - June 10, 2015)**

**Turush International**

Company Location : 8/A, Rupsha Tower, House # 7 Road # 17 (Kamal Ataturk Ave) Banani, Dhaka-1213.

Department: Telecom

**Duties/Responsibilities:**

# Customer's installation works, maintaining standard for Ericsson Transmission Network (IBS Project)

# Experience on Installation supervision, Configuration, Troubleshooting of 1800MHz GSM 2100

# Inter technology (2G-3G) handover related optimization.

# Lead the Drive test teams under a Zone to solve the field related issues.

# Work with TEMS, MapInfo, Google Earth, Microsoft office such as Excel, Power Point.

**3. Customer Service Executive (Call center Of Teletalk) ( April 8, 2014 - December 30, 2014)****Digicon Technologies Ltd.**

Company Location : Motjheel ,Dhaka 1000

Department: Customer service

**Duties/Responsibilities:**

To handle incoming calls to the prospective customers pertaining to the Client's business.

To provide excellent customer service and gives precise information to the customer, ensuring Customer satisfaction

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
BSc IN ETE	Electronics and Telecommunication Engineering	Southeast University	CGPA:3.03 out of 4	2014	4 years
HSC	science	Noapara College	CGPA:3.3 out of 5	2008	-
SSC	science	Noapara Shanksapasha High school	CGPA:3.94 out of 5	2005	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Microsoft Certified Solutions Associate (MCSA)	Installation, Storage, and Compute with Windows Server 2016,Networking with Windows Server 2016,Identity with Windows Server 2016	Rosetta Technologies	Bangladesh	Rosetta Technologies	2018	120Hrs
CCNA	CISCO	Ciscovally	Bangladesh	Dhaka	2013	4 months
RESEARCH WORK	Adaptive Low-complexity Minimum mean square Channel estimation for LTE.	Southeast university	Bangladesh	Dhaka	2013	4 Months

**Professional Qualification:**

Certification	Institute	Location	From	To
CELP	Southeast university	Dhaka, Bangladesh	November 18, 2009	April 12, 2010

#### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 20500  
 Expected Salary : Tk. 15,000  
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Engineer/Architect, IT/Telecommunication  
 Preferred District : Dhaka  
 Preferred Organization Types : Banks, IT Enabled Service, ISP, Multinational Companies, Mobile Accessories

#### **Specialization:**

Fields of Specialization
<ul style="list-style-type: none"> <li>IT Support Service</li> <li>IT System Management</li> <li>IT/ MIS</li> <li>Network Engineer/ Network Administrator</li> <li>Network Engineering</li> <li>Online (web/ e-mail) Support</li> <li>Telecommunication Products &amp; Services</li> <li>Telecommunication Service</li> <li>MCSA</li> </ul>

#### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

#### **Personal Details :**

Father's Name : Ali ahmed  
 Mother's Name : Aleya khatun  
 Date of Birth : December 19, 1990  
 Gender : Male  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : C/O: Ali Ahmed,Village: Noapara, House # 646, Ward No: 04 ,P.O: Noapara,Dist: Jessore.  
 Current Location : Dhaka

#### **Reference (s):**

**Reference: 01**

Name : Md.A.B Siddique Liton  
Organization : Envoy Textiles Limited  
Designation : Electrical Engineer  
Address :  
Phone (Off.) : 01713483123  
Phone (Res.) :  
Mobile : 01713483123  
EMail : liton@envoy.group.com  
Relation : Family Friend

**Reference: 02**

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Professional