

Md. Shariful Islam

Address : House: 116, Lane: 3, Dakshin Khan, Dhaka-1230

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Career Objective:

- Make me skillful for developing my career by serving a renowned organization.
- To secure a position in Finance and Banking where I can use my banking experience to become an asset to my employer.

Career Summary:

Knowledge about Providing account services to customers by receiving deposits and loan payments; cashing checks; issuing savings withdrawals; recording night and mail deposits; selling cashier's checks, traveler's checks, and series e bonds; answering questions in person or on telephone; referring to other bank services. Good knowledge of banking regulatory laws and regulations with the Experience of debit and credit management. Masters' degree in Finance and Banking with a strong background in Finance and Accounting methodologies and practices.

Working Experiences (4.8 Years):

Officer- Cash (June 1, 2015 – Continuing)

Dhaka Bank

Company Location: Dhaka Bank, Board Bazar Branch.

Department: Cash Management

Duties/Responsibilities:

Receiving deposits and loan payments; cashing checks; issuing savings withdrawals.

Executive Officer (February 2, 2014 – May 30, 2015)

Dhaka Multi Feeds Ltd.

Department: Administration

Duties/Responsibilities:

Mainly associated with IT and banking related jobs.

Education:

Master of Business Administration (Finance and Banking), 2016

Jahangirnagar University, CGPA: 3.48 out of 4

Bachelor of Business Administration (Accounting), 2013

Ahsanullah University of Science and Technology, CGPA: 2.94 out of 4

Higher Secondary School Certificate (Business Studies), 2007

Rajuk Uttara Model School and College, GPA: 4.50 out of 5

Secondary School Certificate (Business Studies), 2005

Rajuk Uttara Model School and College, GPA: 5.00 out of 5

Training:

AML & CFT AND Prevention of Trade Based Money Laundering (October 21, 2017)

Corporate Office, DBTI, 71, Purana Paltan Lane, Dhaka.

Microsoft Office Course (February 01 – July 30 2011)

DISHA ENTERPRISE, Dakshinkhan Uttara, Dhaka -1230.

Language:

Proficiency in English language for speaking, reading and writing. Bengali as mother tongue.

Computer Literacy:

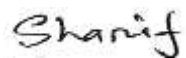
- Proficient with Microsoft Windows XP, Vista, 7 and 8
- Proficient with Microsoft Office 2003, 2007, 2010 and 2012
- Proficient with E-mail & Internet utilization and usage

Personal Details:

Father's Name	: Md. Faraz Uddin
Mother's Name	: Sufia Begum
Permanent address	: House: 116, Lane: 3, Dakshin Khan, Dhaka- 1230.
Nationality	: Bangladeshi (By birth)
Date of birth	: 18 th December, 1990
Marital status	: Unmarried
Religion	: Islam
Blood group	: O+
Height	: 5 Feet 7Inches
Hobbies	: Reading Novel, Traveling

References:

MD. Zamal Mollah General Manager Financial Integrity and Customer Service Department. Bangladesh Bank. Mobile: +8801731670238 E-mail: zamal.mollah@bb.org.bd	Md. Abdul Awwal Sarker General Manager Bangladesh Bank Training Academy Head office: Mirpur- 2, Dhaka- 1216 +8801720983278 E-mail: awwal.sarker@bb.org.bd
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